



Monday, 16 May 2022

Dear Sir/Madam

A meeting of the Cabinet will be held on Tuesday, 24 May 2022 in the Council Chamber, Council Offices, Foster Avenue, Beeston, NG9 1AB, commencing at 7.00 pm.

Should you require advice on declaring an interest in any item on the agenda, please contact the Monitoring Officer at your earliest convenience.

Yours faithfully

Chief Executive

To Councillors:	M Radulovic MBE	R D MacRae
	S J Carr	G Marshall
	S A Bagshaw	J W McGrath
	B C Carr	H E Skinner
	T Hallam	E Williamson

A G E N D A

1. APOLOGIES

To receive apologies and to be notified of the attendance of substitutes.

2. DECLARATIONS OF INTEREST

Members are requested to declare the existence and nature of any disclosable pecuniary interest and/or other interest in any item on the agenda.

3. MINUTES FROM COMMITTEES

(Pages 5 - 32)

The Committee is asked to confirm and sign as a correct record the minutes of the following Committees:

- Leisure and Health, 19 January 2022
- Community Safety, 20 January 2022
- Environment and Climate Change, 31 January 2022
- Housing, 9 February 2022

- Finance and Resources, 10 February 2022
- Personnel, 22 March 2022
- Policy and Performance, 24 March 2022
- Jobs and Economy, 31 March 2022.

4. SCRUTINY REVIEWS

The Cabinet will be informed of matters proposed for and undergoing scrutiny.

5. RESOURCES AND PERSONNEL POLICY

5.1 GRANTS TO VOLUNTARY AND COMMUNITY ORGANISATIONS, CHARITABLE BODIES AND INDIVIDUALS INVOLVED IN SPORTS, THE ARTS AND DISABILITY MATTERS 2022/23 (Pages 33 - 36)

To consider requests for grant aid in accordance with the provisions of the Council's Grant Aid Policy.

5.2 CAPITAL GRANT AID REQUEST - ROYAL BRITISH LEGION (BEESTON) SOCIAL CLUB (Pages 37 - 40)

To consider a request for capital grant aid in accordance with the provisions of the Council's Grant Aid Policy.

5.3 GRANT AID REQUEST FROM STAPLEFORD TOWN COUNCIL (Pages 41 - 48)

To consider a request for grant assistance in accordance with the protocol for the consideration of grant aid to parish and town councils.

6. ECONOMIC DEVELOPMENT AND ASSET MANAGEMENT

6.1 EMDEVCO: FIRST YEAR REPORT AND FUNDING REQUEST (Pages 49 - 58)

To update Cabinet on the activity of East Midlands Development Company throughout 2021/22 and the company's outline Business Plan 2022/23 and confirm the authority's grant funding contribution to the EM DevCo for 2022/23.

- 6.2 DEVOLUTION DEAL (Pages 59 - 64)
- To update Cabinet on the progress of devolution deal discussions in Nottinghamshire and Derbyshire.
- 6.3 BEESTON TOWN CENTRE UPDATE (Pages 65 - 66)
- Cabinet will receive and update from the Deputy Chief Executive on the progress of development in Beeston Town Centre.
7. HOUSING
- 7.1 THE ACQUISITION OF 26 AFFORDABLE HOUSES AT FIELD FARM, STAPLEFORD (Pages 67 - 74)
- To consider the proposal for the Council to acquire 26 rented and shared ownership homes from the developer of the allocated housing site off Field Farm, Stapleford. The acquisition of these units will assist the Council in meeting its housing targets set out in the approved Housing Delivery Plan.
8. ENVIRONMENT AND CLIMATE CHANGE
- 8.1 DECARBONISATION OF THE FLEET (TRANSITION TO BIOFUEL) (Pages 75 - 94)
- To seek approval for additional funds to be allocated within the 2022/23 budget cycle to support with the transition to Biofuel.
9. COMMUNITY SAFETY
- 9.1 DOMESTIC HOMICIDE REVIEW FUNDING (Pages 95 - 96)
- To inform Cabinet of the current funding position for Domestic Homicide Review and request approval for additional funding to be allocated.
10. CABINET WORK PROGRAMME (Pages 97 - 98)
- Cabinet is asked to approve its Work Programme, including potential key decisions that will help to achieve the Council's key priorities and associated objectives.

11. EXCLUSION OF PUBLIC AND PRESS

The Committee is asked to RESOLVE that, under Section 100A of the Local Government Act, 1972, the public and press be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in paragraph 3 of Schedule 12A of the Act.

12. THE ACQUISITION OF 26 AFFORDABLE HOUSES AT FIELD FARM, STAPLEFORD APPENDIX 2 (Pages 99 - 100)

13. USE OF CHIEF EXECUTIVE'S URGENCY POWERS (Pages 101 - 106)

LEISURE AND HEALTH COMMITTEE

WEDNESDAY, 19 JANUARY 2022

Present: Councillor B C Carr, Chair

Councillors: D Bagshaw (Vice-Chair)
S A Bagshaw
M Brown
M J Crow
T A Cullen
S Dannheimer
S Easom
S Kerry
H G Khaled MBE
H Land
R D MacRae
J P T Parker

There were no apologies for absence.

30 DECLARATIONS OF INTEREST

Councillor S Easom declared a non-pecuniary interest as he was a Director on the Liberty Leisure board agenda items 4 and 8, minute number 32 and 36 refers.

Councillor R D MacRae declared non-pecuniary interests in agenda item 4 as he was on the Hemlock Happening Committee minute number 32 refers. Agenda item 6 for being on Committees involved in the Children and Young People Action Plan minute 34 refers and delivering the food projects agenda number 7, minute number 35.

31 MINUTES

The minutes of the meeting held on 24 November 2021 were confirmed and signed as a correct record.

32 BUSINESS PLANS AND FINANCIAL ESTIMATES 2022/23 - 2024/25

The Committee considered proposals for business plans, detailed revenue budget estimates for 2022/23 and capital programme for 2022/23 to 2024/25 in respect of the Council's Priority areas.

The Health Business Plan included some key tasks that would be met from existing resources or related to policy preparation. The Liberty Leisure Business Plan included financial estimates that were developed within a five-year business plan that were drawn up as part of the business case for the establishment of the company. Any variation against the fee paid for 2022/23 at the financial year end would result in a budget adjustment to the following year's proposals.

The framework for business planning included The Council's vision for Broxtowe, The Council's priorities, Housing, Business Growth, Environment, Health and Community Safety that were underpinned by the values and the Council's objectives.

The Deputy Chief Executive gave an update to the development of work taken place surrounding the Leisure Centres. Thanks were given to the staff involved in the negotiations. It was important to try and obtain external funding to reduce the borrowing cost overall. Concern had been raised with the levelling up, where the best location would be for the site in the North and what the commercial return would be.

The Managing Director of Liberty Leisure Limited gave a resume of where Liberty Leisure was currently and how COVID-19 had impacted the business. Staffing still remained a concern. Councillors thanked staff at Liberty Leisure Limited for their continued hard work amongst many uncertainties.

Queries were raised with the air quality sites and infectious disease outbreaks especially since COVID-19. The Environmental Health team had monitored and set up appropriate triage systems where necessary to minimise further spread.

1. RESOLVED that the Health Business Plan be approved and noted the Liberty Leisure Limited Business Plan.

2. RECOMMENDED that the Finance and Resources Committee recommends to Council that the following be approved:

- a) The detailed revenue budget estimates for 2022/23 (base) including any revenue development submissions.**
- b) The capital programme for 2022/23 to 2024/25.**

33 DEMENTIA ACTION PLAN

Committee was advised of the new Dementia Action Plan. The plan set out the actions the authority intended to undertake as part of its commitment to being a Dementia Friendly Council.

Members were encouraged to promote the awareness and take up of Carer's allowance and attendance allowance entitlement and they also would like to access the Dementia Friend training available through the Broxtowe Learning Zone that would form part of the mandatory training to all new starters.

RESOLVED that the new Dementia Action Plan, be approved.

34 CHILDREN AND YOUNG PEOPLE ACTION PLAN

Members were advised of the draft Children and Young People Action Plan. The Action Plan would be approved by the Children and Young People Task Group at their next meeting.

Members would like to see Housing Officers included in the partnership and commented it was important not to just rely on documents. Communication and

sharing information was vital to succeed in better outcomes for children, young people and families. The community needed to share intelligence and report concerning behaviour and not to be frightened to do so.

RESOLVED that the draft Children and Young People Action Plan 2022-2024 be approved.

35 FOOD CLUBS UPDATE

Committee noted the progress of the development of three Food Clubs in the Borough. Updated figures were provided at the meeting. There had been a decrease in some of the week's attendance due to the impact of COVID-19. Concern had been raised with what the future held with the Children's Centres. Councillor S J Carr would pursue Nottinghamshire County Council for an answer.

36 PLAY DAYS 2022

Committee noted the update provided regarding the Play Day options. Members commented that they would have liked greater input into the overall events programme that was presented at the November 24 Leisure and Health Committee. It was hoped that the new governance arrangements would support this going forward.

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COMMUNITY SAFETY COMMITTEE

THURSDAY, 20 JANUARY 2022

Present: Councillor P Lally, Chair

Councillors: R D MacRae (Vice-Chair)
B C Carr
S Dannheimer
J C Goold
S Kerry
H Land
J P T Parker
P Roberts-Thomson
C M Tideswell

Apologies for absence were received from Councillors D Bagshaw, L Fletcher and R I Jackson.

39 DECLARATIONS OF INTEREST

There were no declarations of interest.

40 MINUTES

The minutes of the meeting held on 11 November 2021 were confirmed and signed as a correct record.

41 UPDATE FROM NEIGHBOURHOOD POLICING INSPECTOR

The Committee noted the presentation.

42 UPDATE ON THE POLICE AND CRIME PANEL

The Committee noted the presentation.

43 BUSINESS PLANS AND FINANCIAL ESTIMATES 2022/23 - 2024/25

The Committee considered the proposals for business plans, detailed revenue budget estimates for 2022/23; and proposed fees and charges for 2022/23 in respect of the Council's priority areas.

RESOLVED that the **Community Safety Business Plan** be approved.

RECOMMENDED that the **Finance and Resources Committee** recommends to **Council** that the following be approved:

- a) **The detailed revenue budget estimates for 2022/23 (base) including any revenue development submissions.**
- b) **The fees and charges for 2022/23, including a 5% increase to the House in Multiple Occupation license fee.**

44 KNIFE CRIME ACTION PLAN

The Committee considered the new Violence and Knife Crime Action Plan 2022 - 2024.

RESOLVED that the Violence and Knife Crime Action Plan 2022-2024 be approved.

45 PURPLE FLAG TASK AND FINISH GROUP UPDATE

Members noted the progress of the Purple Flag action plan for introducing aspects of the Purple Flag Scheme in respect of the evening and night time economies in Broxtowe.

RESOLVED that the Violence and Knife Crime Action Plan 2022-2024 be approved.

ENVIRONMENT AND CLIMATE CHANGE COMMITTEE

MONDAY, 31 JANUARY 2022

Present: Councillor H E Skinner, Chair

Councillors: D K Watts
L A Ball BEM
M Brown
S Easom
L Fletcher
T Hallam
R D MacRae
G Marshall
S Paterson
P Roberts-Thomson (Substitute)
C M Tideswell (Substitute)
R D Willimott

Apologies for absence were received from Councillors S Dannheimer and R I Jackson.

36 DECLARATIONS OF INTEREST

There were no declarations of interest.

37 MINUTES

The minutes of the meeting held on 22 November were confirmed and signed as a correct record.

38 BUSINESS PLANS AND FINANCIAL ESTIMATES 2022/23 - 2024/25

Members considered the proposals for business plans, detailed revenue budget estimates for 2022/23; capital programme for 2022/23 to 2024/25; and proposed fees and charges for 2022/23 in respect of the Council's priority areas. The Council's business and financial planning framework identified key service and spending pressures and prioritised resources accordingly, taking into account national and local priorities.

The report included both the Environment Business Plan and the Bereavement Services Business Plan and associated budgets covering the priority areas.

- 1. RESOLVED that the Environment Business Plan and the Bereavement Services Business Plan be approved.**
- 2. RECOMMENDED that the Finance and Resources Committee recommends to Council that the following be approved:**

- a) **The detailed revenue budget estimates for 2022/23 (base) including any revenue development submissions.**
- b) **The capital programme for 2022/23 to 2024/25**
- c) **The fees and charges for 2022/23.**

39 ENVIRONMENTAL ENFORCEMENT- PRIVATE CONTRACTOR

The Committee was asked to seek approval for a qualified private contractor to be appointed to undertake Environmental Enforcement on a trial basis and to increase the cost of a Fixed Penalty Notice for littering.

Discussions ensued with using private contractors, the effect of fines and litter surrounding large business chains. Members felt that they required further information to assess advantages and disadvantages of the enforcement options. Councillors praised volunteers who had helped with litter picking and dog fouling within their Community.

It was proposed by Councillor D K Watts and seconded by Councillor T Hallam that a review be prepared of all the practical options for dealing with issues of littering and dog fouling, assessing the advantages and disadvantages of each together with the costs associated with those options, and for a report to be presented to a future meeting of the Cabinet. On being put to the meeting the motion was passed.

RESOLVED to ask that a review be prepared of all the practical options for dealing with issues of littering and dog fouling, assessing the advantages and disadvantages of each together with the costs associated with those options, and for a report to be presented to a future meeting of the Cabinet.

40 FREE TREES

Members considered the updates relating to the scheme to provide free trees to Broxtowe residents.

It was proposed to allocate 750 native trees as part of the Free Tree Scheme for 2022/23 at a cost of £4.75 per tree. To help offset the cost, the possibility of obtaining sponsorship for the Free Tree Scheme would be explored.

Incentives to join the Green Rewards Scheme would be developed to link the scheme to the Climate Change Strategy and Green Futures Programme. The importance of the collective approach to Climate Change and the benefits that planting a new tree brings would be emphasised.

It was confirmed Hawthorn trees would not be part of the Free Tree Scheme and that all trees had different values with carbon offsetting.

RESOLVED that 750 native trees be provided and that options for sponsorship of the scheme be explored.

41 BROXTOWE PARKS STANDARD

Members noted the outcome of the latest consultation and site assessments relating to the Broxtowe Parks Standard. Having a uniform standard across all the sites was seen as a fair and positive way of improving the quality and visitor experience of the parks and open spaces. Consultation took place using an online questionnaire with 577 responses received. All sites were inspected by Officers from the Parks teams to assess concerns raised from the consultation process and check that the scores achieved was a true reflection for the sites.

42 PRIDE IN PARKS - PLAY AREA AND PARKS/OPEN SPACE IMPROVEMENTS

The Committee noted the progress on the schemes in the Capital programme as part of the Pride in Parks initiative and proposals for 2022/23 and beyond. Funding had been allocated to undertake improvements to the Borough owned play areas that was identified as high and medium priorities in the Play Strategy and to the Town and Parish Councils that maintain their own parks and outdoor recreational facilities to enable improvement and renovation works to be undertaken at these sites.

43 CLEAN AND GREEN UPDATE

Committee was updated on the progress of the Clean and Green initiative. The initiative supports the Councils corporate vision of a greener, safer, healthier Broxtowe where everyone prospers and to protect the environment for the future. Officers had been engaging with schools and community groups to deliver small urban rewilding schemes around the Councils parks and open spaces. These initiatives included planting around 80 trees at Hetley Pearson Recreation Ground, 3000 native spring bulbs at Leyton Crescent Recreation Ground with the support from pupils of Beeston Rylands Junior School, Incredible Edible Community Growing Group and Beeston Wildlife Group and The Friends Group at Brinsley Headstocks Local Nature Reserve introduced native woodland plants into some young woodland.

44 UPDATE ON CARBON EMISSIONS AND PROGRESS TOWARDS CARBON NEUTRALITY BY 2027

Members were updated on the Council's carbon footprint and progress towards becoming carbon neutral by 2027. As of 31 January 2022 there were 2,160 days remaining for the Council to achieve the commitment to become carbon neutral by 31 December 2027.

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HOUSING COMMITTEE

WEDNESDAY, 9 FEBRUARY 2022

Present: Councillor T A Cullen, Chair

Councillors: S A Bagshaw
L A Ball BEM
T Hallam (Substitute)
E Kerry
H Land (Substitute)
J M Owen
P J Owen (Substitute)
J C Patrick (Substitute)
H E Skinner
I L Tyler

Apologies for absence were received from Councillors J C Goold, D Grindell, H G Khaled MBE, J W McGrath, J P T Parker and E Williamson

48 DECLARATIONS OF INTEREST

There were no declarations of interest.

49 MINUTES

The minutes of the meeting held on 17 November 2021 were confirmed and signed as a correct record.

50 BUSINESS PLANS AND FINANCIAL ESTIMATES 2022/23 - 2024/25

Members considered the proposals for business plans, detailed revenue budget estimates for 2022/23, capital programme for 2022/23 to 2024/25 and proposed fees and charges for 2022/23 in respect of the Council's priority areas.

The 2022/23 base figures included allowance for certain inflationary pressures including the pay award and cost of utilities, anticipated additional income within the General Fund and the Housing Revenue Account, the revenue effects of the 2022-2025 capital programme including the cost of any new borrowing to support the capital programme and any revenue developments.

Explanations were provided at the meeting to queries in relation to the data on the critical success and key performance Indicators these included: number of homeless households housed outside of the Borough in temporary accommodation over 7 days, average re let times and overall satisfaction with the service provided.

- 1. The Committee RESOLVED that the Housing Business Plan be approved.**

2. The Committee **RECOMMENDED** that the Finance and Resources Committee recommends to Council that the following be approved:
 - a) The detailed revenue budget estimates for 2022/23 (base) including any revenue development submissions.
 - b) The capital programme for 2022/23 to 2024/25.
3. The Committee noted the fees and charges for 2022/23.

51 ALTERATIONS AND IMPROVEMENT POLICY

The Committee considered the changes to the alterations and improvements policy.

The policy provided a framework of the types of alterations and improvements that were permissible by the Council and what additional measures or enquiries tenants were required to undertake for works to be approved.

RESOLVED that the reviewed Alterations and Improvements Policy be approved.

52 GARAGE MANAGEMENT POLICY

Members considered the changes to the reviewed Garage Management Policy. The policy provided guidance on how the Council managed garage tenancies. and clarified the rights and responsibilities of garage tenants, how garage allocations were managed and how tenancies would be administered.

RESOLVED that the reviewed Garage Management Policy be approved.

53 RIGHT TO BUY POLICIES

Committee considered the updated Right to Buy Policy and Right of First Refusal and Discount Policy.

The Right to Buy Policy sets how Broxtowe Borough Council would meet its responsibilities to administer the policy for the tenants who qualified, by processing applications fairly and accurately and ensured the Council complied with current legislation. The Right of First Refusal and Discount Repayment Policy outlined the process when an owner wished to sell a property that had been sold through the Right to Buy within the last ten years.

RESOLVED that the amended Right to Buy Policy and Right of First Refusal and Discount Repayment Policy, be approved.

54 BROXTOWE MEDIATION PARTNERSHIP

Members considered the support for the Broxtowe Mediation Partnership

The Broxtowe Mediation partnership was made up of partners from Broxtowe Youth Homelessness and Citizens Advice Broxtowe and was supported by Broxtowe Borough Council. The service had been operating a pilot mediation service since May 2021. It required an annual fee in the region of £27,000 to operate. This funding would be provided through grant funding received by Broxtowe Borough Council from the Department of Levelling Up Housing and Communities.

The service would be advertised externally as resources were now available and targets would be set up for future meetings.

RESOLVED that support for the Broxtowe Mediation Partnership be continued.

55 SOUTH NOTTINGHAMSHIRE HOMELESSNESS AND ROUGH SLEEPING STRATEGY

The Committee considered the new South Nottinghamshire Homelessness and Rough Sleeping Strategy.

As part of the Councils statutory duties, Broxtowe Borough Council were required to produce a Homelessness Strategy. The Council worked closely with partners of Rushcliffe and Gedling Borough Council to produce a joint strategy for South Nottinghamshire and to provide joint interventions to help prevent and relieve homelessness and rough sleeping.

RESOLVED that the new South Nottinghamshire Homelessness and Rough Sleeping Strategy be approved.

56 HOUSING DELIVERY PLAN UPDATE

The Committee noted the work to deliver the Housing Delivery Plan.

57 HOUSEHOLD SUPPORT GRANT AND WELL FOR WORK

Members noted the information provided about the Household Support Grant and Well for Work.

58 HOUSING REPAIRS SERVICE REVIEW

The Committee noted progress of implementing the Housing Repairs Service. Some issues had been identified and an updated action plan was provided.

It was proposed by Councillor E Kerry and seconded by Councillor P J Owen to amend the recommendation to the Committee is asked to NOTE the contents of the report including the declining satisfaction of the repair service as indicated by the survey data since 2018/19 to strengthen the report and give it ambition.

When took to the vote the motion fell.

59 EXCLUSION OF PUBLIC AND PRESS

RESOLVED that, under Section 100A of the Local Government Act, 1972, the public and press be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in paragraphs 1, 3, 5 and 7 of Schedule 12A of the Act.

Councillor E Kerry wished to have his vote of abstention recorded.

60 HOUSING REPAIRS SERVICE REVIEW - APPENDIX 2

The confidential appendix was noted.

61 AIDS AND ADAPTATIONS CASE

RESOLVED that the aids and adaptations works detailed in the appendix are approved.

FINANCE AND RESOURCES COMMITTEE

THURSDAY, 10 FEBRUARY 2022

Present: Councillor G Marshall, Chair

Councillors: S Easom
T Hallam (Substitute)
M Hannah (Substitute)
E Kerry
P Lally
J M Owen (Substitute)
P J Owen
S Paterson
P D Simpson
H E Skinner (Substitute)
P Roberts-Thomson
I L Tyler (Substitute)

Apologies for absence were received from Councillors S J Carr, B C Carr, E Cubley, M Radulovic MBE and E Williamson.

64 DECLARATIONS OF INTEREST

Councillor S Easom declared a non-pecuniary interest in agenda items 4 and 5 due to being a member of Liberty Leisure Board. Minute numbers 66 and 67 refers.

65 MINUTES

The minutes of the meeting held on 6 January 2022 were confirmed and signed as a correct record.

66 BUSINESS PLANS AND FINANCIAL ESTIMATES 2022/23 - 2024/25

The Committee noted the proposals for business plans, detailed revenue budget estimates for 2022/23; capital programme for 2022/23 to 2024/25; and proposed fees and charges for 2022/23 in respect of the Council's priority areas.

1. RESOLVED that the Business Plans relating to the support service areas be approved.

2. RECOMMENDED to Council that the following be approved:

- a) **The detailed revenue budget estimates for 2022/23 (base) including any revenue development submissions.**
- b) **The capital programme for 2022/23 to 2024/25**
- c) **The fees and charges for 2022/23.**

67 BUDGET PROPOSALS AND ASSOCIATED STRATEGIES

Members noted the capital and revenue budget proposals together with the capital strategy, prudential indicators, treasury management strategy, investment strategy and general fund medium term financial strategy.

RESOLVED to approve:

1. The business plans for the Council's corporate priorities and support functions, subject to amendment as a result of any budget decisions still to be taken by Council recommended by the relevant policy committees.

RECOMMENDED to Council that:

2. The Housing Revenue Account budget as submitted be approved (appendix 2).
3. The General Fund revenue budgets as submitted be approved (appendix 3).
4. The capital submissions and priorities within them be approved (appendix 4).
5. The Deputy Chief Executive be authorised to arrange the financing of the capital programme as necessary (appendix 4).
6. An amount of £25,000 be provided for a General Contingency in 2022/23 (appendix 3).
7. The Council Tax Requirement for 2022/23 including special expenses (but excluding local precepting requirements) be £6,131,631 (appendix 3).
8. An amount of £350,871 be withdrawn from the General Fund reserve in 2022/23 (appendix 3).
9. An amount of £30,000 be added to the General Fund earmarked reserves in 2022/23 (appendix 3).
10. The Capital Strategy 2022/23 to 2024/25 be approved (appendix 5)
11. The Minimum Revenue Provision policy as set out be approved (appendix 6).
12. The Treasury Management Strategy Statement 2022/23 to 2024/25 be approved (appendix 6).
13. The Investments Strategy 2022/23 to 2024/25 be approved (appendix 7).
14. The General Fund Medium Term Financial Strategy to 2025/26 be approved (appendix 8).

68 CAPITAL PROGRAMME AMENDMENTS 2021/22

The committee considered the budget variation in the Capital Programme for 2021/22. Members noted that the Capital Programme 2021/22 was around £22.4 million in total and includes identified carry forward budgets of £8.5m from 2020/21.

RESOLVED that the capital budget variations for 2021/22 as set out in the appendix be approved.

69 GRANTS TO VOLUNTARY AND COMMUNITY ORGANISATIONS, CHARITABLE BODIES AND INDIVIDUALS INVOLVED IN SPORTS, THE ARTS AND DISABILITY MATTERS 2021/22

The Committee considered the requests for grant aid in accordance with the provisions of the Council's Grant Aid Policy.

RESOLVED that the Grant applications be dealt with as follows:

New Stapleford Community Association	£4,000
Stapleford Community Association	£3,000
Chilwell Community Association	£3,150
2nd Beeston Sea Scouts	£2,150
Eastwood People's Initiative	£2,500
Broxtowe Women's Project	£8,000
Age Concern Eastwood	£9,000
Bramcote Cricket Club	£1,000
Broxtowe Play Forum	£5,500
Dig In Community Allotment	£655
The Greasley Gathering	£1,000

70 CIVIC EVENT-FREEMAN/ALDERMAN OF THE BOROUGH

The Committee considered the proposal to host a ceremony where the status of Freeman or Alderman was conferred on those who have rendered eminent services to the Borough.

RESOLVED that the finances be provisionally approved subject to Council's approval of the establishment of a special meeting for the official admittance to the office of Honorary Freeman/Alderman of the Borough, to be held at a date to be confirmed in November 2022.

71 HOUSING BENEFIT - WAR PENSION DISREGARD

The Committee noted the proposal for the continuation of the War Pension Disregard in respect of Housing Benefit claims in 2022/23.

RESOLVED that the continuation of the current Local Scheme, disregarding War Pensions for Housing Benefit applicants in 2022/23 be approved.

72 BUDGET CONSULTATION 2022/23

Members noted the results of the 2022/23 budget consultation exercise that took place during October, November and December 2021.

73 EXCLUSION OF PUBLIC AND PRESS

RESOLVED that, under Section 100A of the Local Government Act, 1972, the public and press be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in paragraphs 1, 3, 5 and 7 of Schedule 12A of the Act.

74 IRRECOVERABLE ARREARS

RESOLVED that the arrears in excess of £1,200 on national non-domestic rates, council tax, rents, housing/council tax benefit overpayment and sundry debtors as set out in the report be written off and to note the exercise of the Deputy Chief Executive's delegated authority under financial regulation 5.9.

PERSONNEL COMMITTEE

TUESDAY, 22 MARCH 2022

Present: Councillor R S Robinson, Vice Chair in the Chair

Councillors: M Brown
J C Goold
T Hallam (substitute)
L A Lally
P Lally
H Land
P J Owen
J M Owen
P Roberts-Thomson (substitute)
H E Skinner (substitute)
C M Tideswell
R D Willimott

Apologies for absence were received from Councillors M Hannah, L Fletcher and D K Watts.

40 DECLARATIONS OF INTEREST

There were no declarations of interest.

41 MINUTES

The minutes of the meeting held on 30 November 2021 were confirmed and signed as a correct record.

42 REFERENCES

42.1 LOCAL JOINT CONSULTATIVE COMMITTEE

The Committee noted the Market Supplement Policy in order to reflect changes that may occur as a result of a post being reviewed under the Evaluation and Re-evaluation of Posts policy.

RESOLVED that the amended Market Supplement Policy be approved.

42.2 LOCAL JOINT CONSULTATIVE COMMITTEE

The Committee considered the introduction of a new Career Break Policy.

RESOLVED that the introduction of the Career Break Policy be approved.

43 CREATION OF AN ADDITIONAL SENIOR TEAM LEADER ROLE WITHIN THE REFUSE AND CLEANSING STRUCTURE WITHIN THE ENVIRONMENTAL SERVICES DEPARTMENT

The Committee consider the proposal to create an additional Senior Team Leader role within the Refuse and Cleansing structure within the Environmental Services Department.

It was noted that the demands on the service areas had increased in terms of house building, increased tonnages and the garden waste customers base. As the service had grown the management arrangements had come under increasing pressure.

This is a service area that would continue to grow. The creation of a new Senior Team Leader role will provide the necessary support and resilience within the service.

RESOLVED that a new Senior Team Leader role is created within the refuse and cleansing structure of the Environmental Services Department.

44 MARKETS OFFICER

The Committee considered the request to establish a Markets Officer within the structure of the Economic Development and Regeneration Team. A short term post was created in 2020 to develop and promote markets as means of generating additional footfall in the Borough's Town centres. The work of the current post holder had been very well received, with the Beeston Markets performing strongly and further market development activities being replicated in Stapleford, Kimberley and Eastwood.

RESOLVED that role of Markets Officer be made permanent, given car user status and added to the establishment.

45 REVIEW OF DOMESTIC VIOLENCE AND PRIVATE SECTOR CO-ORDINATOR OFFICER POSITION

Members noted the proposal for the relocation of the domestic abuse and private sector co-ordinator officer from Housing to the Communities team under a changed job description and grade.

Reducing domestic violence is a key objective for Broxtowe under the Community Safety priority. Consideration has been given to the future of the role and its best fit within the organisation.

RESOLVED that the creation of the role of Senior Communities Officer (Violence and Domestic Abuse) be approved and that the private sector accommodation co-ordination duties of the existing domestic violence officer be retained within the Housing Options team in a full time Housing Options Officer (private sector) position.

46 WORKFORCE PROFILE 2020/21

Members were provided with an analysis of the workforce for Broxtowe Borough Council in 2020/21. The workforce profile was an annual report which covers areas such as recruitment, the workforce, employment issues and health and safety. It provides an opportunity for the Council to compare with previous years to see how the Council is progressing.

47 CARERS IN EMPLOYMENT PLEDGE

The Committee noted the new accreditation on the Carers in Employment Pledge. The purpose of signing the Pledge was to acknowledge and support informal carers within the Council.

48 EXCLUSION OF PUBLIC AND PRESS

RESOLVED that, under Section 100A of the Local Government Act, 1972, the public and press be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in paragraphs 1, and 2 of Schedule 12A of the Act.

49 REVIEW OF MONITORING OFFICER GRADE

RESOLVED that the post of Monitoring Officer be put forward for re-grading to a CO3 position within Broxtowe's pay system.

50 SETTLEMENT AGREEMENT PROPOSAL

RESOLVED that option B be approved.

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POLICY AND PERFORMANCE COMMITTEE

THURSDAY, 24 MARCH 2022

Present: Councillor G Marshall, Chair

Councillors: S A Bagshaw
M J Crow
S Dannheimer (Substitute)
S Easom
T Hallam
E Kerry
J M Owen (Substitute)
P J Owen
J C Patrick (Substitute)
I L Tyler (Substitute)
E Williamson

Apologies for absence were received from Councillors S J Carr, M Handley, M Hannah, M Radulovic MBE and P D Simpson.

38 APPOINTMENT OF CHAIR

RESOLVED that G Marshall be appointed Chair for the meeting.

39 DECLARATIONS OF INTEREST

There were no declarations of interest.

40 MINUTES

The minutes of the meeting held on 2 December were approved and signed as a correct record.

41 REVISION OF THE FIRE SAFETY MANAGEMENT POLICY

The Committee reviewed the Council's Fire Safety Management Policy and Procedures to minimise and eliminate the risks from the exposure of fire at work.

The Council had a legal responsibility under the Health and Safety at Work Act 1974, The management of Health and Safety at Work Regulations 1999 and the Regulatory Reform, Fire Safety Order 2005 to produce an up to date written policy and procedure to support the properties currently owned by the Council. These properties included Offices, Sheltered Housing, Leisure centres, museums and works depot.

RESOLVED that the revised Fire Safety Management Policy be approved.

42 REVISIONS OF THE CONTROL OF LEGIONELLA BACTERIA IN WATER POLICY

Members were updated with the revised Legionella Policy that ensured the Council was undertaking all reasonable precautions to prevent or control the risk of Legionella at all Council buildings.

RESOLVED that the revised Control of Legionella Bacteria in Water Systems Policy be approved.

43 ICT STRATEGY 2022 TO 2027

Members considered the new ICT strategy through to 2027 in accordance with the Council's Values of continuous improvement and value for money.

The strategy provided four ICT themes to support the strategic objectives of enabling efficiency, responding flexibly and with agility to customer needs, modern architecture supporting efficient and agile working culture and robust arrangements for business continuity, information management and governance and security.

Concern had been raised with the telephone system with Members of the public not being able to get through. It was encouraging that a lot of residents were now using online services to access consultations and reporting. An increase in agile working had reduced the business mileage across the Authority and allowed for meetings to take place virtually. System Integration was happening in some cases but providers, in some cases did not make it easy and was not always the right solution.

RESOLVED that, with effect from 24 March 2022, the new ICT Strategy be adopted.

44 EQUALITY AND DIVERSITY ANNUAL REPORT 2021/2022

Members noted the annual review of activity and outcomes in respect of the Council's equality and diversity work and the progress in implementing the action plan.

The Equality and Diversity Policy provided the framework for the Council's approach to the wide-ranging equality and diversity agenda. It also incorporated the Council's legal responsibilities as a public body within the meaning of the Equality Act 2010, it also outlined the Council's aims and aspirations for achieving cohesive and inclusive communities and ensured equal access to services.

RESOLVED that the proposed Equalities Objectives 2022/23 and action plan for 2022/24 contained in appendices 2 and 4 be approved.

45 REVIEW OF CORPORATE PLAN PROGRESS AND FINANCIAL PERFORMANCE

Members noted the progress made against outcome targets linked to Corporate Plan priorities and objectives and were provided with the latest financial performance as measured against the budget.

46 SURVEILLANCE CAMERA UPDATE

The Committee was updated with information regarding the review of surveillance cameras owned and operated by the Council. Specifically, those monitored as part of the share service with Ashfield District Council and Newark and Sherwood District Council.

47 PARKING SERVICES ANNUAL UPDATE

Members were provided with an update on parking services including shared service arrangements for 202/21 including the financial impact of COVID-19 on the income. The Council currently has 32 electric vehicle charging points spread across the borough following funding from the GO Ultra Low Cities Project.

48 BEESTON TOWN CENTRE REDEVELOPMENT

Members were updated with the progress on The Square Phase 2 in Beeston.

49 EXCLUSION OF PUBLIC AND PRESS

RESOLVED that, under Section 100A of the Local Government Act,1972, the public and press be excluded from the meeting for the following item of business on the grounds that it involves the likely disclosure of exempt information as defined in paragraphs 1,2 and 3 of Schedule 12A of the Act.

50 BEESTON TOWN CENTRE REDEVELOPMENT -APPENDIX

1. **RESOLVED** to add any payment currently under negotiation to be paid to the refresh project budget.
2. **RESOLVED** to appoint Marvel projects to construct the changing places toilets within the budget approved by the Finance & Resources Committee of 9 December.

51 CONTRACT FOR THE PROVISION OF MAINTENANCE OF THE OPENHOUSING HOUSING MANAGEMENT SOFTWARE

RESOLVED that the contract for the ongoing Maintenance of the OPEN Housing Management System is placed with the company as set out in the report.

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JOBS AND ECONOMY COMMITTEE

THURSDAY, 31 MARCH 2022

Present: Councillor T Hallam, Chair

Councillors: L A Lally (Vice-Chair)
E Cubley
P Lally
R D MacRae
D D Pringle
P Roberts-Thomson
S Easom (Substitute)
H Land (Substitute)
G Marshall (Substitute)

Apologies for absence were received from Councillors S J Carr, M J Crow, M Handley, M Hannah, R I Jackson and J W McGrath.

32 **DECLARATIONS OF INTEREST**

Councillor R D MacRae declared a non pecuniary interest in item 8 Stapleford Towns Deal Update, as he was an executive member of the Stapleford Towns Board.

33 **MINUTES**

The minutes of the meeting on 27 January 2022 were confirmed and signed as a correct record.

34 **UPDATE IN RELATION TO THE HMO SUPPLEMENTARY PLANNING DOCUMENT TO SUPPORT THE UPCOMING ARTICLE 4 DIRECTION**

The Committee discussed the Supplementary Planning Document (SPD) regarding Houses in Multiple Occupation (HMOs) in parts of Beeston and Beeston Rylands which was to be subject to public consultation.

Debate focused on the radius approach. The guidance stated that proposals for the development of HMOs would not be granted planning permission where the development would result in the total number of known HMO properties exceeding 25% relative to the total number of properties within a 100 metre radius of the application property. There was a debate about setting the percentage at an enforceable and reasonable level, whilst taking into account concerns about unknown HMOs.

It was noted that this was a draft document and changes could be made to the SPD once the public consultation had taken place. There was also discussion about safety

concerns, the differing definitions of a HMO in legislation for planning, licensing and council tax and car parking spaces.

It was proposed by Councillor P Lally and seconded by Councillor L A Lally that the percentage for the radius approach should be set at 10% relative to the total number of known HMOs. On being put to the meeting the motion passed.

RESOLVED that the percentage for the radius approach be set at 10% relative to the total number of known HMOs.

RESOLVED that the draft SPD (with minor additions/alterations, as detailed below) proceed to public consultation.

35 BOROUGH WIDE JOB CLUBS INITIATIVE

The Committee considered the work of the Economic Development Team with relation to Jobs Clubs. It was noted that the Team was focused on providing services in areas where there was a lack of employment and skills assistance.

During the debate the importance of volunteering opportunities, making residents ready for work, help with applications and access to technology were discussed.

RESOLVED that subject to there being proven demand and an absence of alternative support, a commitment of up to £4,000 from the existing 2022/2023 Economic Development Service Budget be approved.

36 LEVELLING UP WHITE PAPER UPDATE

The Committee noted the Levelling Up White Paper update.

37 BOROUGH MARKETS UPDATE

The Committee noted the Borough Markets Update.

38 STAPLEFORD TOWNS DEAL UPDATE

The Committee noted the presentation from the Regeneration Project Manager on the Stapleford Towns Deal Update.

Report of the Portfolio of Resources and Personnel Policy

GRANTS TO VOLUNTARY AND COMMUNITY ORGANISATIONS, CHARITABLE BODIES AND INDIVIDUALS INVOLVED IN SPORTS, THE ARTS AND DISABILITY MATTERS 2022/23

1. Purpose of Report

To consider requests for grant aid in accordance with the provisions of the Council's Grant Aid Policy.

2. Recommendation

The Committee is asked to consider the requests in the appendix and RESOLVE accordingly.

3. Detail

Details of the grant applications received are included in the appendix for consideration. The amount available for distribution in 2022/23 is as follows:

	<u>£</u>
Revenue Grant Aid Budget	168,800
Less: Estimated requirements for:	
Citizens Advice Broxtowe	73,750
Rent Awards and Related Commitments (<i>Note A</i>)	48,800
Other Anticipated Grant Awards (<i>Note B</i>)	35,000
Less: Grant Awards to Date	-
BALANCE AVAILABLE FOR DISTRIBUTION	11,250

Note A – This includes provision in respect of rental and support costs for tenants of Council-owned properties, including 2nd Beeston Sea Scouts, 2nd Kimberley Scout Group, 5th Stapleford Scout Group, Age Concern Eastwood, Bramcote Cricket Club, Broxtowe Play Forum, Chilwell Community Association, Eastwood People's Initiative, New Stapleford Community Association, Stapleford Community Association and Toton Coronation Hall Community Association.

Note B – The estimated provision based on grants awarded in 2021/22 in respect of other anticipated annual recurring grants to community organisations, including Broxtowe Women's Project, Hope Nottingham, Rushcliffe Community and Voluntary Service, and The Helpful Bureau.

4. Financial Implications

The comments from the Head of Finance Services were as follows:

Any grant awards will have to be met from the established grant aid budget shown in the table above. Members are reminded that they will need to suitably constrain grant awards in 2022/23 if the budget is not to be exceeded. The total 'cash' grant requested in this report are £3,150. The additional sums requested in this report, when compared to the previous year, would amount to £3,900 if all applications are fully supported.

5. Legal Implications

The Council is empowered to make grants to voluntary organisations by virtue of Section 48 Local Government Act 1985 (as well as other legislation). Having an approved process in line the legislation and the Council's Grant Aid Policy will ensure the Council's compliance with its legal duties

6. Background Papers

Nil

APPENDIX

Applications

The following grant applications have been received for consideration in 2022/23:

<u>Applicant</u>		<u>Grant Award 2021/22</u>	<u>Grant Request 2022/23</u>
		£	£
Phoenix Community Foundation	1	-	3,900
New Stapleford Community Association	2	4,000	4,000*
		Total	7,900

The total request is made up of £3,900 from the balance available, with £4,000* being covered by the provision for rent awards and related commitments.

Community Associations1. **PHOENIX COMMUNITY FOUNDATION**

The Phoenix Community Foundation is a community group which has developed out of Phoenix Inham Football Club, a football team formed in 2015. Both the Foundation and Football Club are based at the Council's recreation ground at Inham Nook, Chilwell.

Members will recall that a request for capital funding of £9,000 (in the name of the Football Club) was approved by the Finance and Resources Committee on 8 October 2020 towards an ambitious scheme to "transform the Inham Nook Pavilion into a community hub and safe space for all."

Subsequent to this award, the Phoenix Community Foundation was incorporated in May 2021 and work commenced on the agreement of a formal lease between the Council and the Foundation for the Inham Nook Pavilion as a condition of the payment of the capital grant. During this time, the Foundation has helped deliver a number of community-based initiatives, including food bank/parcel services, coffee mornings and self-defence classes as well as the ongoing football club activities.

A formal lease has now been agreed for the pavilion, specifying an annual rent of £1,000 and provision for an annual charge of £3,000 (plus 5%, then subject to review to RPI in future years) for utilities. The arrangement is for the Council to monitor and pay the utility bills with the Foundation being recharged for the amounts used.

Phoenix Community Foundation has now applied to the Council for grant aid of £750 to cover the first-year rental charge (being £1,000 less £250 for an initial three-month rent-free period) and up to a further £3,150 for the first year of utility costs. As the Council will be paying the utility bills for the pavilion itself, no cash will be paid to the Foundation as a result of this application. Rather, the

funds will be administered through an internal transfer in the Council's financial system.

As the Foundation was only incorporated in May 2021, no formal financial statements have yet been prepared for the first year of activity. The Foundation has however provided bank statements which show total income to date of £10,000 (a grant from the National Lottery 'Awards for All' scheme) and total expenditure of £7,512 including food parcels (£7,000) and insurance (£512). Total cash reserves as at 31 March 2022 were £2,488.

For 2022/23, the Phoenix Community Foundation has requested a grant of up to £3,900 to cover the market rent and utilities costs for the Inham Nook pavilion. This grant would be for a period of one year. Whilst the rental element may be matched by allowances within the premises income budget, the cost of utilities (up to £3,150) will directly impact upon the grant aid budget.

2. NEW STAPLEFORD COMMUNITY ASSOCIATION

The New Stapleford Community Association (NCSA) is responsible for the management and operation of the Council owned Community Centre on Washington Drive in Stapleford that was first opened in 1972.

The aim of NCSA is to provide a community meeting place for Stapleford and the surrounding area. A variety of groups utilise the facilities for educational, recreational and sporting activities, including senior citizen's groups, blood donor sessions, dance and fitness classes, community sessions, martial arts clubs and family groups. Around 400 people use the facilities every week, the majority of whom live in the borough.

For the year ended 31 December 2021, NCSA generated income of £3,132 from hall bookings, dances, and fund raising. Total expenditure amounted to £9,581 which included utilities, fixtures, repairs and maintenance, dance and social activities and other running costs. Total bank balances as at 31 December 2021 were £24,857. NCSA has earmarked part of these reserves towards painting and replacing equipment.

The Council has supported New Stapleford Community Association for many years with grant aid towards its premises rental. The grants awarded in the past four years were as follows:

2021/22	£4,000
2020/21	£4,000
2019/20	£4,000
2018/19	£4,000

For 2022/23, New Stapleford Community Association has requested a grant of £4,000 to cover the market rent. This grant would be for a period of one year and would be matched by allowances within the premises income budget and therefore leave the Council's overall budget unchanged.

Report of the Portfolio of Resources and Personnel Policy

CAPITAL GRANT AID REQUEST – THE ROYAL BRITISH LEGION (BEESTON) SOCIAL CLUB1. Purpose of Report

To consider a request for capital grant aid in accordance with the provisions of the Council's Grant Aid Policy.

2. Recommendation

The Committee is asked to CONSIDER the request and RESOLVE accordingly.

3. Detail

An application for capital grant funding of £6,000 has been received from The Royal British Legion (Beeston) Social Club. This has been considered in accordance with the provisions of the Council's grant aid policy. Details of the application are included within the appendix to this report.

4. Financial Implications

The comments from the Head of Finance Services were as follows:

No budgetary provision exists for capital grants to voluntary organisations. Any grant award would have to be funded from the 2022/23 Capital Contingencies of which £55,000 currently remains available (subject to the consideration of a concurrent request from a Town Council for capital funding presented to Members alongside this report as part of this same agenda).

5. Legal Implications

The Council is empowered to make grants to voluntary organisations by virtue of Section 48 Local Government Act 1985 (as well as other legislation). Having an approved process in line the legislation and the Council's Grant Aid Policy will ensure the Council's compliance with its legal duties.

6. Background Papers

Nil

APPENDIX

ROYAL BRITISH LEGION (BEESTON) SOCIAL CLUB

The Royal British Legion (RBL) was formed in the aftermath of the First World War when four organisations came together to fight the injustices faced by those returning home after service and became the British Legion in 1921. From the beginning, it campaigned for fair treatment of those who had given so much for their country and provided much needed welfare support and comradeship. Today, the RBL continues to respond to the changing needs of the Armed Forces community, providing small interventions to life-changing and sometimes lifesaving support.

The Royal British Legion (Beeston) Social Club was formed in 1949 and is located at Haigh House on Hall Croft in Beeston. The Beeston Club is a 'not for profit' registered society, which provides a social, community and entertainment venue and activities for residents of Beeston, Chilwell, Toton and the surrounding areas. Activities include fundraising for good causes, support for veterans' groups, support for the local RBL Branch, and a venue for events e.g. Oxjam. Approximately 300 to 400 people attend the venue on a monthly basis depending on range of activities and entertainment.

The RBL national membership fees are not shared with the local clubs, although there is an option to join the Beeston Club for a nominal £1 (around 110 local members). The Club is open to non-members and guests.

The Beeston Club is currently refurbishing its premises and needs to bring the premises' systems up to current fire and safety standards. Improving the fire safety of the building to current standards will make it safe for community use. The premises are leased from The Royal British Legion (Regional Office Property Management).

The Beeston Club has requested a capital grant of up to £6,000 to enable it to complete this work. This will include the installation of twelve smoke and heat alarms and an upgrade of the emergency and outside lighting, twenty-one LED strips and nine 'PIR' sensors. Members will recall that a capital grant of £8,645 was awarded to the Beeston Club in June 2021 for a similar purpose through the exercise of the Chief Executive's urgency powers and as reported to the Finance and Resources Committee on 8 July 2021. An additional award now will enable the Beeston Club to complete this refurbishment project.

Due to the nature of this scheme, any approved grant would normally be made on the basis of 25% of the actual costs incurred (given that it relates to a non-Council owned asset) with a maximum figure specified in appropriate circumstances. In support of this new application, the Beeston Club has already submitted invoices totalling £3,714 dating from February 2022 and March 2022. Grant payments are not released without receipt of relevant invoices in support of the amounts claimed.

The Royal British Legion (Beeston) Social Club has provided its accounts for the year ended 30 September 2021 for scrutiny. Total income amounted to £44,047 (including turnover of £10,992 and government grants of £33,055) which increased from £43,423 in 2020. Total expenditure for the year was £39,442 (£38,230 in 2020)

which mainly related to repairs and renewals, premises overheads, wages and salaries. The surplus for the year was £4,605 (£5,193 in 2020). The cash at bank and in hand as at 30 September 2021 was £13,648, with total net assets of £24,262.

This is the second application that the Council has received from The Royal British Legion (Beeston) Social Club following the earlier award in 2021/22 referred to above. For 2022/23, the Beeston Club has requested grant aid of up to £6,000 has been requested to complete necessary electrical safety works at its premises.

No budgetary provision exists for capital grants to voluntary organisations. Any capital grant award would have to be funded from the Council's overall capital contingencies budget in 2022/23 of which £55,000 remains available (subject to the consideration of other requests as part of this same agenda).

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Report of the Portfolio of Resources and Personnel Policy

GRANT AID REQUEST FROM STAPLEFORD TOWN COUNCIL1. Purpose of Report

To consider a request for grant assistance in accordance with the protocol for the consideration of grant aid to parish and town councils.

2. Recommendation

The Committee is asked to CONSIDER the request and RESOLVE accordingly.

3. Detail

A grant aid application has been received from Stapleford Town Council for consideration. Stapleford Town Council has submitted a request for a contribution of up to £25,000 towards the cost of the refurbishment and development of the Carnegie Civic Centre on Warren Avenue in Stapleford. Details of the application are included in appendix 1.

The agreed protocol for assessing grant aid to parish and town councils is provided in appendix 2 with the grants previously awarded under this scheme listed in appendix 3.

4. Financial Implications

The comments from the Head of Finance Services were as follows:

No budgetary provision exists for capital grants to parish councils. If Members wished to support the capital request from Stapleford Town Council, an award could be made from the 2022/23 capital contingencies budget of which £55,000 currently remains available (subject to the consideration of other requests as part of this agenda).

Members would also have to be mindful of committing a significant proportion of the capital contingencies budget at an early stage in the financial year.

5. Legal Implications

The Council is empowered to make grants to voluntary organisations by virtue of Section 48 Local Government Act 1985 (as well as other legislation). Having an approved process in line the legislation and the Council's Grant Aid Policy will ensure the Council's compliance with its legal duties.

6. Background Papers

Nil

APPENDIX 1

GRANT APPLICATION – STAPLEFORD TOWN COUNCIL

Stapleford Town Council has submitted an application for a contribution of £25,000 towards the cost of the refurbishment and development of the Carnegie Civic Centre (including Annexe) on Warren Avenue in Stapleford.

The Town Council has provided a detailed narrative report in support of this application and this narrative is presented below in full for consideration by Cabinet, as follows:

Rationale

Stapleford Town Council is looking at how it can best serve the needs of the community whilst capitalising the use of our assets to alleviate pressure to increase the Precept. It recognises that the position with regard to community facilities in the town is changing as a result of the Town Deal Funding. The Proposed Community Hub on Hickings Lane park and the Enterprise Hub on the high street could potentially impact on the income of the Town Council by reducing rental income from the Carnegie Civic Centre. Rather than compete with the planned new provision, the Council would like to diversify and provide alternative facilities to residents and visitors which are complementary to future plans.

Project Outline

The Town Council is seeking to refurbish the Carnegie Civic Centre and Annex building to provide more comfortable accommodations and facilities for users and to increase the letting potential. The Council is currently exploring the opportunity for holding wedding ceremonies and other services in the Carnegie Civic Centre which will increase the facilities to the town and fit in with sustainability ideals. The front of the building is iconic as a former library but in need of a 'facelift' (repointing of blockwork, re-varnishing/repair of front doors, refresh of steps and signage).

The interior of the Carnegie Civic Centre has period features but requires repainting and re-flooring and the idea of creating a larger professional kitchen facility has been explored. An additional accessible toilet would be created as part of the works. There is also a proposal to introduce folding doors to the rear meeting room to enable the creation of a third smaller space for additional letting potential. This would include the reinstatement of an old doorway (currently sealed and painted shut) in order to enter the room. The current meeting room furniture is not fit for purpose (it appears to be cast offs from local schools) and will also require replacement with more flexible items. Additionally, the Council would like to improve the AV facilities to include a large screen TV for presentations.

The annexe building was let out to a local company but they have since surrendered the lease and the building now needs to be refurbished to make it attractive in a competitive market. There is a damp issue which needs to be resolved. The project will then include the installation of a small kitchen, replacement window and then painting and re-flooring of the building.

Corporate Plan and Sustainable Community Strategy

Stapleford Town Council recognises the need for this project to contribute to the aims and objectives of Broxtowe Borough Council's Corporate Plan and the Sustainable Community Strategy.

The Town Council are keen to attract as many new visitors into Stapleford as possible to help its local businesses and believe that encouraging people and groups into the town centre by providing an historic small event facility will assist in doing this.

The events run by the Town Council to date have already attracted new visitors to the town who have expressed positive comments about the town and a desire to return. The work of the Town Council in supporting increased tourism through running events is a vital component to sustaining the town and its businesses.

Costs

This a large project and will be carried out in phases to minimise disruption to existing users of the building. Some elements have not been fully costed at the time of writing [...] However, several quotes have been obtained for a number of elements – the best prices are set out below:

Annexe

Item	Quoted Cost¹
Damp proofing work	£1,176.00
Kitchen	£850.41 ²
Plumbing/heating	£835.00
Window replacement	£78.00
Painting	£400.00
Carpet	£500.00 ³
Total	£3,839.41

Carnegie Civic Centre

Item	Quoted Cost¹
Exterior works	£1,200.00
Kitchen (pro catering grade)	£25,589.50
Plumbing	£1,500.00 ³
Electrical	£1,500.00 ³
Painting	£2,200.00
Flooring	£5,000.00
Interior building works inc materials	£13,375.50
Waste disposal/skips etc	£1,200.00
AV equipment	£2,000.00
Meeting rooms furniture	£5,915.00
Catering equipment	£500.00
Contingency	£2,000.00 ³
Total	£61,980.00

¹ all prices are including VAT

² items only - install quote to be obtained

³ estimated

Financial Information

The closing balance of Stapleford Town Council funds as at 31 March 2021 was £165,896 (2020: £156,664), with the draft closing balance as at 31 March 2022 currently estimated at approximately £175,600. Of these funds, £81,000 is earmarked for items including elections, ICT equipment, allotments maintenance and high street improvements, including a £7,200 'building fund' which is intended to part-finance the project detailed above. It is also the Town Council's policy to retain a further £50,000 as reserve for emergencies.

The Town Council has stated that it "has determined to use the remaining general reserves to off-set the budget requirements for the new financial year to reduce the amount of increase required on the precept and so has no other funding to call on to support this project."

An application has been made to the Nottinghamshire County Council Local Communities Fund for a capital grant of £20,000. A further application will be made to the FCC Communities Foundation (an organisation which awards grants to community projects from funds donated by FCC Environment through the Landfill Communities Fund) depending on the outcome of the applications to Nottinghamshire County Council and to this Council.

The budget projection for 2022/23, approved by the Town Council on 21 January 2022, anticipates a deficit of approximately £30,000. The total precept for Stapleford Town Council for 2022/23 is £104,151 (2021/22: £97,182).

Summary

This is the first capital grant aid request received from Stapleford Town Council although Members will note earlier revenue grant awards in appendix 3.

For 2022/23, Stapleford Town Council has submitted a request for a contribution of up to £25,000 towards the cost of the refurbishment and development of the Carnegie Civic Centre. Members will also note from appendix 3 that this is a sizeable request is significantly higher than previously awarded grants to parish and town councils.

No budgetary provision exists for capital grants to parish councils. If Members wished to support the capital request from Stapleford Town Council, an award could be made from the 2022/23 capital contingencies budget of which £55,000 currently remains available (subject to the consideration of other requests as part of this agenda).

APPENDIX 2

Protocol for Consideration of Grant Aid to Parish and Town Councils

The Protocol for the Consideration of Grant Aid requests from Parish and Town Councils was agreed by Cabinet on 8 June 2010. The key provisions are:

1. Grant aid will only be given in support of specific projects or services and not as a general grant towards the services provided by a parish/town council.
2. Revenue grant aid will only be considered towards services which act as a replacement for services which otherwise Broxtowe Borough Council would have to provide or which supplement services which the borough council provides so as to reduce the costs that Broxtowe would otherwise incur.
3. In applying for grant assistance the parish/town council will need to demonstrate how the service or project in question contributes to Broxtowe's aims and objectives as laid out in the Corporate Plan and the Sustainable Community Strategy.
4. In applying for grant aid assistance the parish/town council will need to provide evidence as to why they do not have the financial resources to provide the services or project in question and what the consequences would be for local residents and businesses if the service was withdrawn or the project not completed. This will include a requirement for the parish/town council to detail what other funding sources they have secured (or otherwise) and to provide a statement as to any reserves held and their planned use.
5. Preference will be given to support for the provision of mandatory services as compared with discretionary services.
6. Where grant aid is to cover the cost of a specified service, the parish/town council will be responsible at its own cost for providing an audited statement within six months of the end of the financial year concerned to confirm the amount of expenditure incurred and income received against which grant aid may be payable. Any grant payable would then be adjusted retrospectively if necessary following receipt of such an audited statement.
7. Grant aid will only be in respect of additional costs directly incurred by the parish/town council and will not cover the cost of any general overheads which the parish/town council would otherwise incur anyway as a result of their operations.
8. Grant aid will be cash limited in each year and the responsibility for costs increasing beyond the cash limit will normally rest with the parish/town council. Where such cost increases are considered to be unavoidable and beyond the parish/town council's control, then Broxtowe may be approached to seek a further grant award.

9. Where the parish/town council wishes to vary the service provided for which grant aid has been awarded, this should only take place after full consultation and with the agreement of Broxtowe.
10. Preference will be given towards one off capital projects rather than as a regular annual contribution towards the ongoing costs of providing services.
11. The parish/town council shall be required to provide such information as Broxtowe may reasonably request as to the actual outputs and outcomes arising from any service or project where Broxtowe makes a contribution.
12. Any grant contribution that may be awarded by Broxtowe need not be at the rate of 100% of net expenditure incurred but may be at a lesser rate to reflect such as its own corporate priorities, budgetary constraints or the availability of similar services or projects elsewhere.
13. Revenue grants will normally only be awarded for one year although an indicative amount for the following year may be given at Broxtowe's discretion. Capital grant aid will be towards the cost of a specific one-off project.
14. Requests for grant aid in respect of a particular financial year should normally be submitted by the end of October of the preceding year at the latest to assist with forward budget planning for both Broxtowe and the parish/town council. Broxtowe will endeavour to make a decision on such requests by the end of December in the year preceding that for which grant aid is requested.

APPENDIX 3

Grant Aid Awards to Parish and Town Councils

The table below lists the grants awarded under this scheme since 2014/15.

Date	Council	Amount	Purpose
01/04/14	Nuthall Parish Council	£2,000	War memorial construction (Capital)
16/10/14	Nuthall Parish Council	£2,500	Cemetery maintenance
02/06/15	Cossall Parish Council	£350	Memorial plaque
19/04/16	Eastwood Town Council	£5,000	Building refurbishment works (Capital)
04/07/16	Greasley Parish Council	£4,000	Upgraded heating system (Capital)
19/09/16	Awsorth Parish Council	£5,000	Heating system replacement (Capital)
09/01/17	Brinsley Parish Council	£4,000	Play facility repairs/replace (Capital)
03/10/17	Nuthall Parish Council	£1,820	Remembrance parade
12/10/17	Greasley Parish Council	£1,000	Christmas lights event
12/10/17	Nuthall Parish Council	£3,395	Cemetery maintenance
26/04/18	Nuthall Parish Council	£12,000	Cemetery roadway surface (Capital)
26/04/18	Nuthall Parish Council	£2,000	Summer Youth Club
11/10/18	Greasley Parish Council	£647	WW1 commemoration sculpture
15/08/19	Brinsley Parish Council	£2,070	Summer play day
10/10/19	Awsorth Parish Council	£1,250	Kitchen Refurbishment – Pavilion
10/10/19	Brinsley Parish Council	£2,300	Tree planting – commemoration
10/10/19	Nuthall Parish Council	£1,855	Remembrance parade
10/10/19	Stapleford Town Council	£2,010	Remembrance event
10/10/19	Trowell Parish Council	£3,500	Car park refurbishment
13/02/20	Brinsley Parish Council	£1,000	Festive lighting display
13/02/20	Brinsley Parish Council	£1,225	VE Day celebrations 2020
07/01/21	Kimberley Town Council	£1,200	New defibrillator
30/03/21	Kimberley Town Council	£1,200	New defibrillator
07/10/21	Nuthall Parish Council	£1,905	Remembrance parade
07/10/21	Nuthall Parish Council	-	£2,950 award pending for new defibrillators
09/12/21	Awsorth Parish Council	£7,000	Play area improvements (Capital)
09/12/21	Stapleford Town Council	£1,994	Remembrance Sunday Event
09/12/21	Stapleford Town Council	£1,994	Remembrance Sunday Event
06/01/22	Kimberley Town Council	£1,200	Remembrance Sunday Event

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Report of Portfolio Holder for Economic Development and Asset Management

EMDEVCO: FIRST YEAR REPORT AND FUNDING REQUEST1. Purpose of Report

To update Cabinet on the activity of East Midlands Development Company (EM DevCo) throughout 2021/22 and the company's outline Business Plan 2022/23 and confirm the authority's grant funding contribution to the EM DevCo for 2022/23.

2. Recommendation

The Cabinet is asked to:

1. **REVIEW** the year 1 update and confirm if any further information is required.
2. **To APPROVE** the year 2 contribution of £167,000.
3. **To COMMENT** on the year 2 plans.

3. Detail

In 2020, Leicestershire County Council, Nottinghamshire County Council, Broxtowe Borough Council, North-West Leicestershire District Council, and Rushcliffe Borough Council agreed to establish an Interim Vehicle, EM DevCo Ltd, to focus on plans for the co-ordinated delivery of development and infrastructure at Toton and Chetwynd; Ratcliffe Power Station and East Midlands Airport Area. The Interim Vehicle has been established to drive forward the proposition whilst the parliamentary processes required to establish the proposed new model of Locally Led Urban Development Corporation (LLUDC) take place.

A full update on the Oversight Authority for 2022/23 is included in the appendix.

4. Financial Implications

Broxtowe Borough Council approved a contribution of £0.5m over three years in 2021, with £167,000 allocations for 2022/23 and 2023/24 subject to annual reviews by the relevant Committee at the end of year 1 and 2 against progress and relevant milestones in the Company's Business Plan.

The comments from the Head of Finance Services were as follows:

Provision for the £167,000 contribution to EMDevco was approved as part of this year's budget process.

5. Legal Implications

The Grant Agreement covering the Council's financial contributions to EMDevco was completed on 10 September 2021 setting out the terms for payment. At the time the agreement was completed subsidy control (formerly state aid) advice had been sought which confirmed the proposed basis for the financial contributions complied with the subsidy control scheme.

6. Background Papers

Nil

APPENDIX

EM DevCo Ltd – Oversight Authority Update Report 2022/23

The Council is represented by the Leader of the Council of the Council in an Oversight Authority and the Chief Executive represents the Council as a Director on the skills-based Board. The Oversight Authority first met in April 2021 to agree the annual business plan and budget and the company was formally incorporated in May 2021. EM DevCo Ltd was formally established as a company limited by guarantee in April 2021. This follows the submission of a Business Case in March 2021 for a LLUDC to be enshrined in statute and established in the East Midlands.

It was agreed that Nottinghamshire County Council would host the company on behalf of the member authorities to provide support services. Independent legal and financial support have been procured to avoid conflicts of interest.

Progress on Corporate Deliverables

Since the incorporation of EM DevCo, a small team has been established including a Managing Director, Richard Carr. The following progress has been made during 2021/22:

Governance

EM DevCo Ltd has been set up to mirror the structure of the Locally-Led Urban Development Corporation (LLUDC) model with an Oversight Authority (comprising elected members from the five local authorities), Board of Directors (comprising senior officer representatives from each of the five local authorities, five independent non-executive directors, and an independent chair) and an Executive Team. This structure was also developed with consideration of Public Interest Reports into local authority-owned companies in order to avoid facing the same issues seen in other recent high-profile cases.

The first formal meeting of the Oversight Authority took place in April 2021 where the business plan and budget for 2021/22 were agreed. This budget is predicated on an annual combined contribution of £1.5million from the five founding authorities, with the county councils each contributing £0.5million and the three district and borough councils collectively contributing £0.5million.

The EM DevCo Business Plan identified a range of deliverables for 2021/22. As with the formation of any complex business entity, the activity of the company during the large part of Year 1 has been on positioning and establishing the company through a range of corporate deliverables as per the business plan. These include all the legal requirements of setting up the company, several key appointments, and further planning. A Board of Directors comprising an Independent Chair - Sir Chris Haworth - and five local authority representatives will be joined by a further five independent private sector non-executive directors. A small Executive team is led by a newly appointed Managing Director with the support of a Programme Director and a support team.

As mentioned above, Sir Chris Haworth Bt was appointed as Independent Chair of the EM DevCo Board in January 2022 following a competitive process that identified a number of strong candidates with interest in the EM DevCo project. Sir Chris has direct experience of the sector gained from a 40-year career in commercial property consultancy and is ideally placed to accelerate the company's activity ahead of formal funding and powers being granted by Government.

In February 2022, the EM DevCo Board formally agreed to progress the recruitment of the five remaining non-executive directors. This process is ongoing and is expected to conclude in April 2022. A number of key themes were identified to ensure the appropriate skills and sectors to guide the selection of directors and to maximise the skill base of EM DevCo. These included development expertise; infrastructure; design and creative (place making); environmental; industrial; and finance/banking.

Engagement with Government

A key corporate objective during the year has been to maintain positive discussions with senior government officials and Ministers during the pandemic with a view to maintain the government's continued support including match funding for the local authority members. Positive discussions have been maintained between EM DevCo and Government, which culminated in the receipt of £1.5m match funding for 2021/22 being received on 18 March 2022 and subject to specific consideration as part of this report alongside the £120,000 Design Coding Pathfinder funding secured separately and highlighted further below.

The grant award provides greater certainty of funding to progress key elements of the programme and in particular the commissioning of a commercial partner (see below). It also provides confirmation of the government's continued support. This sends a clear message to stakeholders and to the market and builds on the direct references set out in the Integrated Rail Plan (IRP) for the North and Midlands which refers to accelerating the delivery vehicle. The match funding of £1.5m for 2021/22 is without prejudice to future years' requests for match funding including during the current financial year 2022/23.

EM DevCo continues to engage with Government to pursue the interests of partners through legislation including working towards legislative change as necessary whether this be associated with the progression of a Levelling Up Bill or as part of planning reform.

EM DevCo are actively engaged with Department for Transport (DfT) officials in relation to preparations for advancing plans and engagement with HS2 and the IRP teams and any associated HS2 Growth Strategy Review. This includes negotiations to secure additional resources for that review. The EM DevCo team have played a pivotal role in developing and positioning a costed proposal for the HS2 Growth Strategy review ahead of its consideration at Transport for the East Midlands (TfEM) and the HS2 Executive Board and submission to Government. It is anticipated that EM DevCo will play a key role in its implementation for the benefit of the three sites and the wider region, building also on close working relationships with other HS2 station locations and through the inclusive nature of the Connectivity Working Group.

Finally, as mentioned above, in September 2021 EM DevCo applied for Design Pilot status on behalf of the five authorities. The bid for EM DevCo was one of 25 areas

announced for Design Pathfinder status on 11 March 2022 and a 12-month programme will be progressed with the benefit of £120,000 funding from DHLUC.

Commercial Partner Appointment

A priority for EM DevCo in Q4 2021/22 was the appointment of a 'commercial partner' - a major developer with a track record of delivering transformational places – with a view to commissioning them in an advisory capacity to develop the vision and ambition for the EM DevCo sites in a way that provides credibility and confidence for investors including government and providing greater certainty of deliverability.

Proceeding with the commission was dependent on funding and in particular the £1.5m additional Government match funding. This commission was let following confirmation of funding, resulting in the appointment of a team led by Areli Developments and including MurrayTwohig; Benoy; Montagu Evans; Buro Happold; Urban Delivery; CBRE; Pragma Consulting; Trowers & Hamblins LLP and Gardiner & Theobald.

The commercial approach being adopted will look at how EM DevCo can assist the local authority members in realising optimum social, environmental, and economic value from the delivery of integrated development and infrastructure. Concurrently, it will explore the best and most appropriate means of capturing that value for local benefit whilst ensuring the schemes are optimally attractive to private sector investors. This goes to the heart of the EM DevCo project which exists to deliver a scale of opportunity that the market could not deliver on its own. The work of the commercial partner will form a major part of the programme for 2022/23 (see below).

The core EM DevCo team will be working closely with the Commercial Partner to ensure that the Design Code Pathfinder work is integrated and complements their thinking. Both the work of the commercial partner and the design coding activity will have relevance to the site-specific deliverables during 2022/23.

Progress on Site-Specific Deliverables

The overall ambition of EM DevCo is to supercharge growth for the regional economy. This will be achieved initially on the three sites in focus i.e., Toton & Chetwynd Barracks, Ratcliffe-on-Soar Power Station, and the East Midlands Airport Area – that build on the potential of HS2, the region's status as a major trade and logistics gateway, and its historic strengths in research and development and industrial innovation.

Now that the IRP has been published, the team are preparing to take forward the next stages of the residual Department for Transport (DfT) grant for Toton and Chetwynd. Specifically, this involves the appointment of transport planners and modellers to bring forward specific transport proposals alongside business case economists. EM DevCo administers the residual DfT funding for Toton and Chetwynd. This has continued to progress, with EM DevCo overseeing commissions with Arup and Mott MacDonald to prepare a Masterplan and draft Supplementary Planning Document (SPD) alongside Broxtowe Borough Council planning officers.

The draft SPD was approved for public consultation at a meeting of the Broxtowe Borough Council's Jobs and Economy Committee on 10 June 2021. The consultation formally started on 1 November 2021 and ran through to 14 January 2022. The work

undertaken also includes a study of the Erewash Valley with consultants at The Environment Partnership. Regular update reports have been provided to East Midlands Councils' HS2 Strategic Board, on which the leader of the council is the council's representative.

With the SPD on the verge of adoption to provide a more robust policy framework, attention in 2022/23 will turn to first phase enabling infrastructure to unlock early development stages. Arup have been appointed as the transport planning team to work up detailed access proposals with the benefit of DfT funding support.

The team will continue to work closely with planning officers at Broxtowe Borough Council, Nottinghamshire County Council Highways, other statutory agencies including National Highways, and the Toton and Chilwell Neighbourhood Forum.

In relation to Ratcliffe Power Station, EM DevCo's Executive Team have held extensive discussions with the senior management of Uniper in light of a number of opportunities at Ratcliffe including the development of the East Midlands Freeport and the establishment of East Midlands Parkway as an interchange station for HS2.

Work continues with Rushcliffe Borough Council on the preparation of a Local Development Order (LDO) to advance planning policy for the site. The initial stages have involved engagement with the Rushcliffe Member Working Group and Parish Councils. A period of formal consultation ran from Monday 29 November 2021 until Monday 10 January 2022.

Concurrently, through the work of the EM DevCo Project Zero Working Group (described further below), collaboration across the Universities is generating new ideas for energy generation, storage and use that can be applied across the sites.

During 2022/23, a significant amount of work will be undertaken to take forward plans linked to the IRP and for HS2 stopping services at East Midlands Parkway. It is anticipated that further consultant support through EM DevCo will provide additional capacity for this to support Rushcliffe Borough Council and Nottinghamshire County Council where this could add value – for example, in programme management, urban design and coding expertise, and transport planning.

EM DevCo has been working closely with Homes England to explore areas of common interest across all three of the EM DevCo areas. This includes East Midlands Airport Area.

Progress on associated themes - Connectivity

The headline outcome of the IRP for the region is that HS2 trains will now serve East Midlands Parkway, Nottingham, Derby, and Chesterfield; with connecting services to a new Network Rail station at Toton. There are several key aspects to the IRP including electrification of the Midlands Mainline in full and commitment to a new HS2 Line from the Birmingham to East Midlands Parkway in Rushcliffe, where increased interchange with regional services could be anticipated and improved local connections delivered including to the East Midlands Airport Area.

The IRP also includes a commitment to consider the acceleration of transport improvements at Toton, such as a Network Rail station for local and regional services. Finally, it refers to accelerating plans for an East Midlands Delivery Vehicle to regenerate the three large opportunity areas nearby, including Toton and Chetwynd

Barracks, which are currently being advanced through EM DevCo Ltd. In addition to transport, it is anticipated that the remit of the EM DevCo 'Connectivity Working Group' linked to this theme will be broadened to consider digital & utilities connectivity - especially energy which, along with access to skills, are understood to be specific concerns of our current and future business communities.

Progress on associated themes – Freeport

EM DevCo and EM Freeport are complementary programmes supported by Government to boost economic growth in the region. These programmes involve a number of mutual stakeholders including local authorities, landowners, and government agencies.

It was agreed that both organisations be represented on each other's Board in an observing capacity. Richard Carr, Managing Director of EM DevCo, has sat as a non-voting member on the EM Freeport Board throughout the development of the Freeport's Business Case. Likewise, Penny Coates has joined the EM DevCo Board as an affiliate (non-voting) member.

Work is ongoing to develop the principles through which Retained Business Rates are used by both EM DevCo and EM Freeport to ensure that opportunities for the region are maximised.

Progress on associated themes – Project Zero and Natural Capital Net Gains

EM DevCo facilitates a number of critical working groups that bring together a range of key stakeholders who are collaborating on key themes with a view to tackling some of the more significant issues facing society and the environment. These include Connectivity (noted above), Project Zero (which brings together our university partners with industry links), and Natural Capital Net Gains (which involves our Local Authority experts, the Environment Agency, British Geological Survey, and the NGO sector).

This approach is proving catalytic, with a clear emerging vision for 'Project ZERO,' with specific proposals emerging that will be relevant for all the sites in the EM DevCo area with a view to creating an innovation ecosystem around scalable demonstrators in models for living and working, making, and moving.

Specific proposals including a future factory translation centre linked to electrification and aero propulsion and a hydrogen skills academy linked to the Institute of Technology, which is creating a specific innovation and skills content to the Freeport FBC. This has benefitted from strong leadership from Loughborough University and the University of Derby in collaboration with universities affiliate to Project Zero.

Other ideas will include scaling up technologies currently being applied at the Trent Basins development in Nottingham which include community energy and data twinning and the potential application of modern methods of construction at scale. In the natural capital arena, the team are developing an approach to net gains. This will benefit from work being developed in the catchment of the River Trent and its tributaries including the River Erewash and River Soar. The work of the groups, alongside that of the commercial partner, will help shape the design code pathfinder work.

Broader Collaboration

As the interim vehicle builds its capacity and credibility, so too will we start to build our partnerships and collaborations with key delivery partners. This is demonstrated ably through our work with Homes England, who have sponsored essential work to bring definition to the East Midlands Airport Area and the opportunities presented there. The Chairman of Homes England has engaged in discussions with EM DevCo for exploratory talks on next steps.

Similarly, the team are liaising with local authorities across the region following the publication of the IRP in November to assist in the co-ordination of a new IRP Growth Strategy. The integration of development and physical, social, and environmental infrastructure to delivery inclusive growth through the IRP Growth Strategy will involve working closely with regional stakeholders including Midlands Connect and TfEM through to DfT and its national bodies including HS2, Network Rail, and National Highways. This will build on our origins as EM DevCo is a delivery vehicle that emerged to facilitate the original HS2 Growth Strategy ambitions for the heart of the region.

Together with EM DevCo's four Working Groups (Communications and Engagement, Connectivity, Natural Capital net Gains, and Project ZERO), EM DevCo has been able to progress these workstreams and draw together colleagues from across sectors and traditional boundaries to maximise benefits for the region and – importantly – ensure that partners remain involved throughout. All associated projects and initiatives will involve extensive engagement with our locally authorities and communities.

Business Plan 2022/23

Establishing EM DevCo Board including appointment of NED's

The appointment of experienced and specialist Non-Executive Directors is nearing completion at the time of writing with an independent Chair, Sir Chris Haworth, appointed in January 2022. Sir Chris will be joined by a further five independent Non-Executive Directors who will work alongside the five Local Authority Directors on the skills-based Board.

Engagement with Government – advancing toward a LLUDC

EM DevCo will continue to develop the legal tests for statutory designation, working with Government to support the legal process of establishing a LLUDC arising from the Levelling Up White Paper as well as proposed legislation on development corporation reform. This remains core to the EM DevCo proposition, and the company will work with Government and partner authorities to ensure that EM DevCo meets the requirements set out by Government to achieve statutory status.

The Executive Team of EM DevCo has an active dialogue with Government on the legislative pathway to establish an LLUDC and is in regular contact with officials from the Cities and Local Growth Unit of the Department of Levelling Up, Housing, and Communities (DLUHC). It is anticipated that further guidance from Government will be forthcoming in early 2022/23, including a provisional timetable for legislation. Progressing this will require specialist legal advice to ensure that EM DevCo prepares for the appropriate tests.

EM DevCo will continue to work with Government and its agencies in support of the region's work on the HS2 Growth Strategy review as follows.

IRP and HS2 Growth Strategy

EM DevCo will help support, integrate and co-ordinate work associated with the Government's Integrated Rail Plan (IRP) including revised Growth Strategy evidence base by aligning various related development and infrastructure studies. This is subject to a separate costed proposal for £1m per annum for 2022/23 and 23/24 (£2m total). EM DevCo will also continue to manage any residual Department for Transport (DfT) grant specifically earmarked for Toton and Chetwynd including funding to explore the relocation of existing rail operations in the area – subject to DfT approval.

Commercial Partner

This £1.5m commission will be a key priority for EM DevCo during 2022/23 and will help establish a commercial approach to delivery assisted by a developer with a track record of transformation acting in a consultancy capacity. The work will be undertaken in two tranches as follows:

Tranche 1 (April to June 2022) – will involve the developer and team undertaking research and engaging key stakeholders with a view to establishing core commercial principles with initial observations and recommended actions.

Tranche 2 (July 22 to March 23) – will further develop the core principles and deliver a clear approach to delivery and funding. This will be aligned with outline development and infrastructure briefs for the sites.

This work programme is likely to lead to early collaboration discussions with key stakeholders and promoters to establish commercial positions with a view to realising benefits and capturing commercial, social, and environmental value across each of the three key growth areas.

In short, EM DevCo will explore mechanisms of how best it might take an interest in sites and capture the uplift in land values where appropriate to deliver the maximum value to communities and our partners. This will result in a Vision and Framework which defines specific investment, funding opportunities, delivery routes to market, and enabling infrastructure that are deliverable and commercially viable.

Design Code Pathfinder

With the benefit of £120,000 of funding from DLUHC a multi-disciplinary team will be appointed to lead the development of a design code across the three EM DevCo sites as part of this national pathfinder initiative and one of 25 areas in the UK.

Support for local planning initiatives

EM DevCo will continue to provide a resource to support Local Plan review processes in addition to site-specific policy considerations such as SPD and LDO document preparation as appropriate.

Building Capacity

With the advent of £1.5m Government match funding and grants, the scale of the EM DevCo project has increased significantly since Y1. In order to properly manage the workstreams detailed in this paper, it is expected that additional programme

management support will be required, in addition to further appointments to the company's core team of officers and procured team of consultants. This match funding further allows EM DevCo to appoint additional commercial, professional, and technical expertise to meet the accelerated demands in progressing planning allocations, planning permissions, funding, statutory status and powers, development delivery mechanisms and development partners. These additional appointments will ensure that EM DevCo is able to deliver the enhanced programme of work required to meet the region's ambition.

Business Case Refresh

All of the above actions will provide critical inputs to the ongoing refresh of the business case for the new LLUDC model for the East Midlands.

In order to maximise the potential for EM DevCo to secure long-term Government support, the company's development and infrastructure proposition will continue to be finessed through work such as that to be undertaken by the Commercial Partner. This will set out a plan to take the work forward to the next level in collaboration with Government and a range of public and private sector investors in a way that can align the various associated initiatives across the three sites.

This will ensure that the EM DevCo business case is as coherent and ambitious as possible and maximise the funding and opportunity available across the EM DevCo sites and beyond.

Financial Update

Grant Funding

EM DevCo has received £1.62m of Section 31 grant from Government, which is managed by Nottinghamshire CC as host authority in order to comply with financial regulations. The grant determination letter states that, "This funding will further support the EM DevCo to continue to build upon its existing work to realise the significant regeneration opportunities across the three identified sites within the East Midlands; and contributing to this government's ambitions for 'Levelling Up' across all of the UK's regions."

EM DevCo has benefited from £1.5m of local authority funding and this has been matched with £1.5m support from the UK Government during 2021/22 in addition to targeted grant funding for HS2 and the Design Code Pathfinder programme.

EM DevCo has acted prudently during year one and the setup stage. The residual £787,000 from the original local authority grant will help to support the team and key activities which are set out in this paper. This will be subject to consideration of the Oversight Authority of elected members in Q1 2022/23. As with the financial year 2021/22, the company will continue to seek match funding from DLUHC for 2022/23 as well as further targeted funding streams.

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Report of Portfolio Holder for Economic Development and Asset Management

DEVOLUTION DEAL1. Purpose of Report

To update Cabinet on the progress of devolution deal discussions in Nottinghamshire and Derbyshire.

2. Recommendation

The Committee is asked to NOTE the report and ENDORSE the continuing involvement of the Council in discussions to secure a devolution deal for Nottinghamshire and Derbyshire.

3. Detail

The Policy and Performance Committee was informed on 2 December 2021 that on 29 October 2021 in the Economic Prosperity Committee, Leaders of Districts, the City and County Councils in Nottinghamshire agreed a proposition to be forwarded to government for consideration which would form the basis of a County Deal for our area. A list of potential benefits for Broxtowe was included in the report on the agenda of 2 December 2021. Since that time discussions have widened to include authorities in Derbyshire.

The Levelling up White Paper was published on 2 February 2022 and a summary of the content and implications for Broxtowe was included on the Jobs and Economy Committee agenda for 31 March 2022.

A “strong governance” model operating at level 3 of the options available within the white paper is the only deal likely to secure from the government an investment pot with significant resources to address the levelling up needs of our area. The proposition will not create an additional layer of governance, but instead will bring the governance that currently sits at national government level down into the East Midlands, much closer to businesses and communities.

Place making functions are proposed to be delivered through the existing local authority arrangements that are better placed to deliver functions for which they are statutorily responsible and as close to communities as is practicable. Within the geography, local government currently operates at a number of levels, including inter-Council partnerships, at various place-based partnerships across boundaries and within defined Council administrative boundaries at upper and lower tiers.

Discussions are continuing as to how to frame governance proposals which are inclusive of district councils as much as possible within any new legislative limitations. The preferred governance model for an East Midlands Mayoral Combined Authority (MCA) will identify a mechanism for including district and borough councils in the geography. This model will respect the existing sovereignty of these lower-tier local authorities. Individual councils are also

proposed to be able to continue to exercise choice about participation at sub-MCA tiers of partnership working.

Discussions have progressed through the submission of a pre-set template making propositions to government about how the deal would operate in Nottinghamshire and Derbyshire. The schedule of potential benefits for Broxtowe has therefore been updated (in italics) in appendix 1 with an indication for how developing proposals may benefit the people and area for Broxtowe.

4. Financial Implication

Among the nations and regions of the UK, public spending per person is lowest in the East Midlands- at £12,113 10% below the UK average. The East Midlands is therefore significantly underfunded compared with other regions, especially those with devolution deals.

5. Legal Implications

The core legislation relating to the Devolution deal is the Local Democracy Economic Development and Construction Act 2009 (as well as other legislation).

6. Background Papers

Nil

APPENDIX

Opportunities for Broxtowe to benefit from a County Deal.

There is a proposal as part of the devolution deal to ask for a long-term investment fund to the East Midlands MCA, of a scale comparable with mayoral combined authorities of a similar population size.

Education and Skills

The council has ambitions to secure government investment to create a national skills academy as part of the ambitious proposals of the EMDevco. *The EMDevco is referenced in the proposition to government as a potential key vehicle through which government may invest in our area.*

Areas in Broxtowe where skills levels are lower also include Eastwood and Stapleford and parts of Kimberley. Levelling up investment (which the council may be more likely to receive if the council participate in a county deal) may specifically address this problem by improving access to education and skills progression in these areas. Levelling up bids will be submitted for Eastwood and Kimberley in accordance with the government's deadline which will be before the creation of any new MCA. It will also be planned to submit an investment plan for Broxtowe to potentially benefit from the UKSPF funding which is earmarked for our area. (£2,584,477). As part of the devolution deal, City, District and Borough Councils will be at the heart of determining the local priorities for the UKSPF investment plans.

The rolling out of successful collaborations to approve skills in other areas (e.g. Nottingham Trent University with Mansfield and Ashfield) may be more easily facilitated in the context of a county deal. ***It is proposed to request more local control over*** Further and higher education funding as part of the devolution deal, and apprenticeship funding.

Transport

Development of the Chetwynd barracks site and the Toton area of strategic growth requires significant investment in infrastructure to unlock the land for housing development which is far more likely to be deliverable through a county deal and the EMDevco delivery vehicle than otherwise.

The council desires to see the more northern parts of the borough better connected to major employment opportunities. This requires transformative investment in connectivity and release of economic potential both towards the South (M1 corridor, the A610) and towards areas like Amber Valley.

It is proposed to ask for a longer term (five year) transport settlement. This could make it easier to achieve support for funding key connectivity projects such as a new station at Toton and better connectivity between North and South, East and West.

Land and Housing

Currently some sites are unable to be brought forward for development because there are viability issues or issues where land remediation is required – for example allocated housing sites in Kimberley at the Depot. Most sites now in the north of Nottinghamshire are coming forward with Viability reports and justification that they cannot meet the S106 payments we ask for. *Viability shortfall concerns and the need to address these has been raised in devolution discussions. There is also the possibility the Council could benefit from a brownfield funding allocation, and a housing enabling pot of funding.*

Large scale deals across Nottinghamshire can help to secure investment from government to tackle such problems whereas acting alone the Council will struggle to achieve this.

There is a possibility that compulsory purchase powers may be made more locally determined.

Environment

Securing the council's ambitions for carbon reduction require cross boundary collaboration to achieve maximum effect. (e.g. better sustainable transport infrastructure investment to shift travel modes to walking and cycling and to improve air quality). This sort of investment has to be joined up across local authority boundaries.

This council's area would stand to benefit from the creation of a proposed East Midlands local area energy plan, helping to accelerate our progress towards becoming a net carbon zero area.

Some environmental initiatives such as engagement of local communities, large scale tree planting, solar panel installation, electric vehicle infrastructure are most efficiently done collaboratively using economies of scale.

The Council's ambitions for wholesale investment in and improvement of networked green and blue infrastructure in the area of the Erewash Valley, extending Northwards and Southwards stand a much better chance of being funded in partnership and can form part of a much larger vision for improving wellbeing in an area through improved access to the Countryside for everyone in Nottinghamshire. A comprehensive approach to tackling local nature recovery with a focus on green and blue infrastructure and maximising benefits for people, wildlife and our economy is proposed.

The implementation of new statutory duties such as collection of food waste if done jointly across Nottinghamshire will be more efficient and consistent. A joint approach to collecting food waste in Nottinghamshire is being pursued.

Economy and Infrastructure

Work to improve our towns (Beeston, Stapleford, Kimberley, Eastwood) is an ongoing endeavour to enable them to develop diversify and thrive whilst resisting the threats of a trend to online retailing. Learning from other towns, sharing expertise and skills is more possible within structures which are collaborative and the development of larger scale packages of town centre support are more likely to be funded by government if we have a county deal. Whilst this council has and is acting as far as we can individually to intervene in town centres and catalyse improvement there is always more which could be done.

Ensuring that the Borough has access to the fastest form of broadband connectivity is best done through collaboration and at scale.

Collaborating in a county deal with a strong leadership model may attract the step change in government investment for our area, and help realise the potential of the vision for job creation and next generation sustainable living envisaged in our EMDevco proposition. It is important that this includes ensuring access to job opportunities and skill progression for those people who live in the northern parts of Broxtowe. Improvements in connectivity are important to achieve that ambition.

Social

Funding could be secured to enable greater social mobility improved life chances for young people and greater local control of a youth investment fund.

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Report of Portfolio Holder for Economic Development and Asset Management

BEESTON TOWN CENTRE UPDATE1. Purpose of Report

To update Cabinet on the progress development in Beeston Town Centre.

2. Recommendation

Cabinet is asked to NOTE this report.

3. Detail

- Ottimo opened for trade in unit 5 on 29 April 2022.
- The Beeston Social is now in its final stages of fitting-out units 2 and 3, and is planning to open during the week commencing 6 June 2022.
- Rassam's Creamery are due to complete their lease of unit 1 any day now and expect to start fitting-out almost immediately. They should be ready to trade in a couple of months' time.
- This leaves just one small unit – number 4 – of the new development available and agents are actively seeking a tenant for this.
- The letting of the first floor of the Argos Block to Core VR is in solicitor's hands and is expected to open shortly after the August Bank Holiday.
- The proposed letting of the former Argos store to a Shisha Lounge operator is not now proceeding due to the inability to comply with smoking legislation.
- Planning permission for external alterations to the Argos block canopy and shopfronts was approved on 4 May 2022. Work is due to start in July with an 8-week programme.
- The developer of the adjoining residential site has submitted a planning application to change the consent from flats to student accommodation, albeit largely within the same building footprint and massing.
- Construction works for the Changing Places Toilet are scheduled to commence on site in July with a 4-month build programme.

4. Financial Implications

The final account with Bowmer & Kirkland has been settled within budget, but the project file is being kept open until the Argos Block is complete.

5. Legal Implications

The cross-party Project Board continues to provide governance over delivery of this development.

6. Background Papers

Nil.

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Report of the Portfolio Holder for Housing and Resources and Personnel Policy**THE ACQUISITION OF 26 AFFORDABLE HOUSES AT FIELD FARM, STAPLEFORD****1. Purpose of Report**

To consider the proposal for the Council to acquire 22 rented and four shared ownership homes from the developer of the allocated housing site off Field Farm, Stapleford. The acquisition of these units will assist the Council in meeting its housing targets set out in the approved Housing Delivery Plan.

2. Recommendation

Cabinet is asked to RESOLVE that,

- 1) Up to £3.5 million be allocated in the HRA capital programme for 2022/23 to 2025/26 for the construction of 26 rented and shared ownership homes at the site,**
- 2) A delegation be made to the Deputy Chief Executive and Section 151 Officer, following consultation with the relevant Cabinet members for all approvals relating to the purchase, acquisition, financing and construction of the homes,**
- 3) An exemption to the Council's standing orders be provided to allow a building contract be entered into with the developer of the Field Farm site.**

3. Detail

Phase two of the Field Farm site is currently being built by a private developer. Following little interest from traditional Housing Associations the developer has asked Broxtowe to acquire the 26 affordable houses that are being built as part of phase 2. The proposal is that Broxtowe will buy the land (containing the 26 houses) and will then simultaneously enter into a development agreement with the developer who will build out the homes for Broxtowe. All the affordable homes will be built in 3 phases between 2023 and 2026. Appendix 1 provides further information about the proposal. Early consideration to the recommendation is required to allow the Council to develop the compliant procurement route for the acquisition of the properties and to allow solicitors to begin drafting the relevant legal agreements.

4. Financial Implications

The comments from the Head of Finance Services were as follows:

A detailed financial appraisal of the scheme has been undertaken by the Council's financial advisors. This has concluded that the scheme is both financially viable and can be accommodated within the HRA business plan. For further details, see appendix 2 (not for publication).

5. Legal Implications

The comments from the Head of Legal Services/Procurement Officer were as follows:

The proposed building contract cannot be traditionally tendered as the developer is only willing to sell the land on condition they are awarded the contract to carry out the development. Public Contracts Regulations (2015), would apply to a 'Works contract' if it is over £5.3m. As the proposed contract is well below this figure Public Contracts Regulations (2015) is not applicable. In addition, a key part of this development requires the purchase of land, which falls outside the scope of the Regulations.

The Council can therefore enter into contract without a competitive procurement exercise, subject to the granting of an exemption by Cabinet to the Council's financial standing orders.

6. Background Papers

There are no background papers.

APPENDIX 1

Background

To consider the proposal for the Council to acquire 26 rented and shared ownership homes at the allocated housing site off Field Farm, Stapleford. The acquisition of these units will assist the Council in meeting its housing targets set out in the approved Housing Delivery Plan.

Affordable Housing Proposal and the acquisition by the Council of 26 homes

Phase two of the Field Farm site is currently being built. The developer has asked Broxtowe to acquire the 22 homes for affordable rent and 4 homes for shared ownership that are being built as part of phase 2. This mix meets the housing needs of the Council as set out in the 2018 GL Hearn report (Social and affordable housing need study for Broxtowe Borough Council) and has been agreed by officers as part of the signed section 106 agreement. The affordable homes will be built in 3 phases between 2023 and 2026.

Table 1: Rented Homes

Unit type	Number	Size
2 Bed house	14	63 sq.m
3 Bed House	8	83 sq.m
Total	22	

Table 2: Shared Ownership Homes

Unit type	Number	Size
2 Bed house	2	63 sq.m
3 Bed House	2	83 sq.m
Total	4	

A detailed financial appraisal of the scheme is currently being undertaken by the Council's financial advisors to ensure that the scheme is both financially viable and can be accommodated within the HRA business plan. For further details, see Appendix 2.

Rented Homes

The base purchase price for the rented homes has been secured at a significant discount due to their provision as affordable housing through a section 106 agreement. These rented homes will be held by the Housing Revenue Account and let on standard Council tenancies.

Officers have been in discussion with the developer to agree the provision of additional items to ensure that certain key elements of the Council's new build specification are incorporated. However, as the properties have full planning and building control approval it has not been possible to incorporate the Council's extra requirements for air source heat pumps and photovoltaic panels into this scheme.

Shared Ownership Homes

Broxtowe will purchase the four shared ownership houses being provided on the site at a significant discount. These will be amongst the first shared ownership homes directly provided by the Council through the Housing Revenue Account.

Shared ownership aims to help households on low to moderate incomes purchase a property. Through shared ownership a household would purchase a share (between 25% and 75%) in a home owned by the Council and pay a subsidised rent on the unsold equity.

Timetable

The homes will be built in three phases as per table 3 below;

Table 3: Timetable

Phase	Rented	SO
1 – December 2023	14	0
2 – June 2024	0	4
3 - March 2026	8	0
Total	22	4

Procurement

The proposed procurement route is for the Council to buy the land from the developer and then immediately enter into a building contract with the developer for the construction of the 26 homes. The proposed building contract cannot be traditionally tendered as the developer is only willing to sell the land on condition they are awarded the contract to carry out the development. Public Contracts Regulations (2015), would apply to a 'Works contract' if it is over £5.3m. As the proposed contract is well below this figure Public Contracts Regulations (2015) is not applicable. In addition, a key part of this development requires the purchase of land, which falls outside the scope of the Regulations.

The Council can therefore enter into contract without a competitive procurement exercise, subject to the granting of an exemption by Cabinet to the Council's financial standing orders.

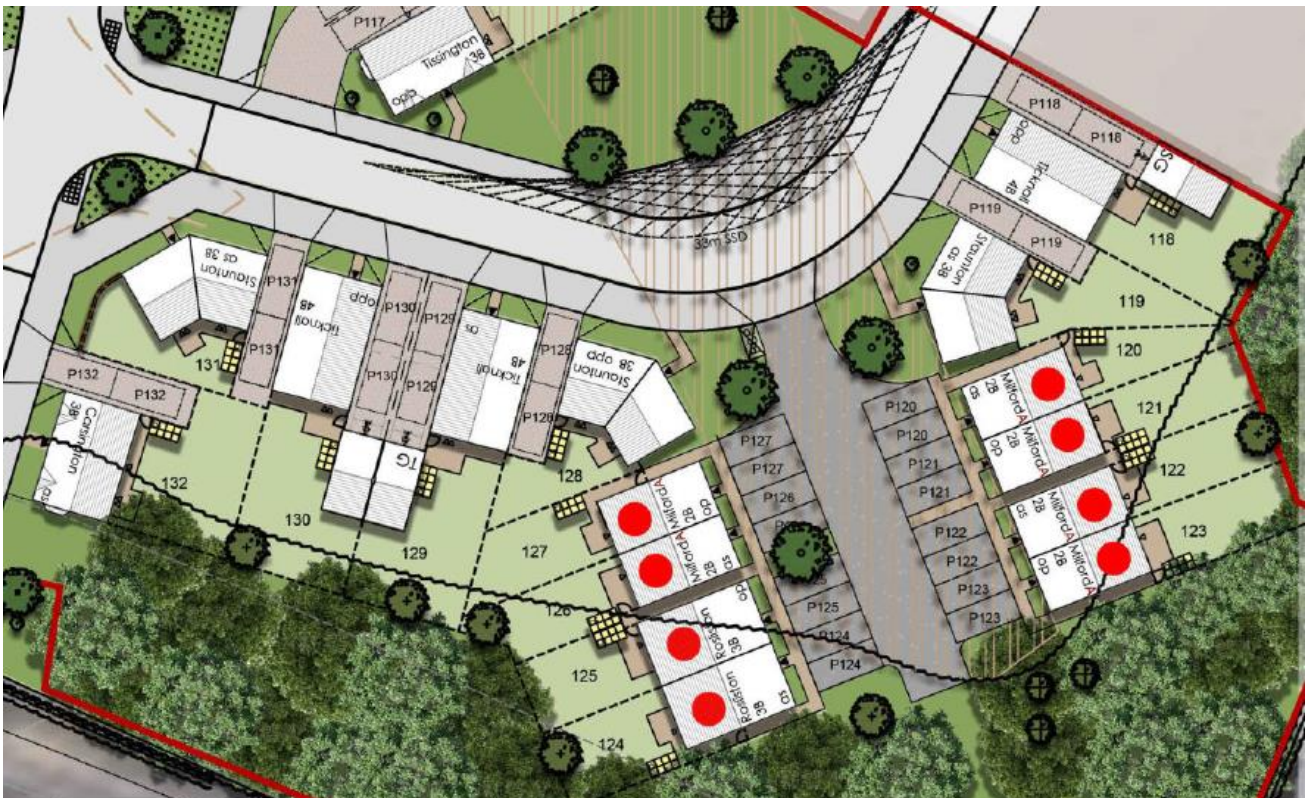
Plan 1 - Site Layout



Plan 2 Affordable housing units Phase 1/2 (red dot/half dot are the affordable housing units)



Plan 3 Affordable housing units Phase 3 (red dots are the affordable housing units)



Typical Elevations



SIDE ELEVATION
AS



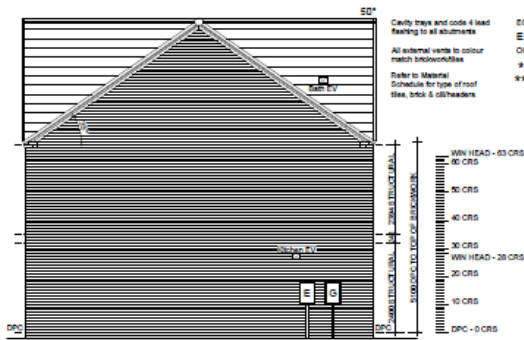
FRONT ELEVATION
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SIDE ELEVATION
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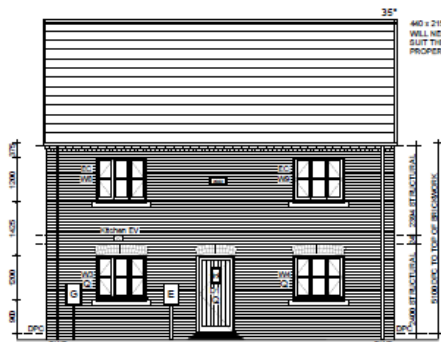
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SIDE ELEVATION
COTON OPP



REAR ELEVATION
COTON OPP AS ROSLISTON

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Report of the Portfolio Holder for Environment and Climate Change

DECARBONISATION OF THE FLEET (TRANSITION TO BIOFUEL)

1. Purpose of Report

To seek approval for additional funds to be allocated within the 2022/23 budget cycle to support with the transition to Biofuel.

2. Recommendation

The Committee is asked to RECOMMEND that a budget of £42,000 for the transition to biofuel be approved within the 2022/23 budget cycle.

3. Detail

The Council has committed to become carbon neutral by 31 December 2027. In 2020/21 the Council's emissions from transport fuel accounted for 26% (810 tCO₂e) of the Council's total emissions. Investigating ways to decarbonise the fleet and reduce emissions is therefore a key priority for the Council.

This report is the first in a series of reports which will be presented to Members with regards to how the Council plans to decarbonise its fleet over the short, medium and long term.

Whilst alternatives such as electrification and hydrogen fuel are a longer term concept, a reduction in fleet emissions can still be achieved in the shorter term through the use of alternative fuels, which require no capital or infrastructure investment.

Biofuel in the form of Hydrotreated Vegetable Oil (HVO), is a premium, high quality vehicle fuel made from renewable, sustainable raw materials and is an alternative fuel to diesel. HVO is compatible with all diesel vehicles from 2019 onwards and all refuse collection vehicles, irrespective of the year of manufacture. In 2020/21, a total of 70% (566 tCO₂e) of emissions were generated by the Council's refuse collection vehicles.

The existing fuel storage tank infrastructure within Kimberley Depot can be utilised for the transition to HVO. All that is needed to facilitate this transition is a change in the fuels used on site and by the Council's vehicles.

The Council would no longer use Gas Oil (red diesel) within its grounds maintenance fleet but would instead use DERV (diesel). The Council would have the following fuels on site:

- HVO (biofuel)
- DERV (diesel)
- Petrol

Of the 83 vehicles within the Council fleet, 34 (41%) are HVO compatible. Based on fuel usage for 2020/21, the total tCO₂e savings each year will be in the region of 606 tCO₂e. This represents a 74.8% reduction in the Council's fuel emissions and a reduction of 19.6% in the Council's total CO₂ emissions.

HVO typically is around 15p per litre more expensive to purchase than diesel. Based on fuel usage figures for 2020/21, the additional cost of using HVO would be in the region of £38,952 per annum. It should be noted that the additional cost will increase as old vehicles are replaced with newer vehicles compatible with HVO. However, in line with this, the Council's CO₂ emissions from the fleet will continue to reduce.

Whilst transition to HVO will require an increase in the budget in the longer term, the relative investment to pay back in terms CO₂ emission reduction means that the additional expense represents an environmentally sound investment and demonstrates that the Council is committed to achieving carbon neutrality by 31 December 2027.

It should be noted there has been an increase in the cost of fuel within the last few months. The average price per litre of DERV in 2021/22 (between April 2021 and February 2022) was £0.89. The average price per litre for March and April 2022 was £1.28. This represents a 35% increase.

This situation will be monitored and should the trend continue a report will be brought to committee to inform Members of additional funds needed to support the cost of fuel. It should be noted that throughout this period the cost of HVO has remained around £0.15p per litre higher than DERV so the increase in cost of £38,952 per annum for the use of HVO remains consistent.

In addition to the additional cost per litre, there would also be a one off cost of £2950 incurred from the requirement to clean out the current Gas Oil tank to remove the likelihood of any impurities contaminating the DERV.

Further information of the transition to HVO is shown in the report shown in the appendix.

4. Financial Implications

The comments from the Head of Finance Services were as follows:

The additional cost of facilitating the transition to HVO due to higher prices relative to DERV are estimated at £39,000 per annum. A further one-off cost of £2,950 is also required in 2022/23 for the cleansing of the fuel tank.

The total cost of around £42,000 can be met from the General Fund Reserve in 2022/23 and then be considered as part of the regular annual budget setting going forward. Any additional income generated over and above budgeted amounts from Environmental Services activities can also be reinvested back into this green initiative.

5. Legal Implications

No comments.

6. Human Resources Implications

No comments.

7. Union Comments

No comments.

8. Data Protection Compliance Implications

No comments.

9. Equality Impact Assessment

As this change only relates to a change in fuel type rather than a policy change an Equality Impact Assessment is not required.

10. Background Papers

Nil.

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Broxtowe
Borough
COUNCIL

APPENDIX

Broxtowe Borough Council

TRANSITION TO BIODIESEL

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1. INTRODUCTION

The Council's Corporate Plan for the period 2020 to 2024 has an Environmental priority and states that "*the environment in Broxtowe will be protected and enhanced for future generations*". Stemming from this are three corporate environmental objectives one of which details the following: 'develop plans to reduce our carbon emissions to zero and start implementing them'.

The Council has made a commitment to become carbon neutral for its own operations by 31 December 2027. To achieve this, Climate Change Strategy and the Green Futures programme has been developed which aims to leverage the power of the whole organisation for the purpose of reducing the Council's carbon footprint.

The Green Futures programme consists of 15 project strands, one of which covers fuel. In 2020/21, the Council's emissions from transport fuel accounted for 26% of the Council's total own operation emissions. A total of 70% (566 tCO_{2e}) of emissions were generated by the Council's refuse collection vehicles.

1.1 Decarbonisation of the Fleet

As fleet emissions contribute significantly to the Council's overall Carbon footprint the Council needs to research and then implement actions that will decarbonise its fleet. There are two main ways to decarbonise the fleet, these are either by electrification or looking at alternative low emission fuels.

Whilst electrification may be the long term direction of travel currently this is prohibitive on two counts. Firstly, significant improvements in the infrastructure at Kimberley Depot would be required. Investigations have taken place with Western Power who have indicated that in order to electrify the fleet a new substation would need to be installed on site. Initial indications are that the cost for a new substation would be in excess of £110K. In addition, there would also need to be significant capital investment in infrastructure within the depot, which includes charging points, workshop equipment, as well as investment in employee training.

The second consideration is the capital cost of electric vehicles. Currently the transition to electric is not cost effective in terms of the pay back over the lifetime of the vehicle. The cost of a combustion engine refuse collection vehicle is currently in the region of £185K. The cost of the electric equivalent is in the region of £400/450K. This would total a capital investment requirement in the region of seven million pounds (this is based on current market prices). However, it is envisaged that prices will reduce as the electric vehicle market develops.

A transition to a fully electric fleet at this stage should be considered as a longer term strategic action. In addition, the use of hydrogen as a fuel source is still in its infancy and it may become a more viable longer term option.

An alternative option for decarbonising the fleet and one that can be actioned immediately, is to consider an alternative fuel which can provide a reduction in emissions. Whilst Hydrotreated Vegetable Oil (HVO) is more expensive than diesel, it

produces 98.6% less carbon emissions than diesel (based on BEIS conversion factors published in June 2021). It has the potential to be used in a significant number of the Council vehicles without the need for capital investment in the infrastructure. The use of HVO is therefore considered to be a viable option for the Council to reduce its CO₂ emissions relatively quickly and without the need for major capital investment.

1.2 What is HVO?

Hydrotreated Vegetable Oil (HVO) is a biodiesel which is an alternative fuel similar to conventional or 'fossil' diesel. HVO can be produced straight from vegetable oil, animal oil/fats, tallow and waste cooking oil. The largest possible source of suitable oil comes from oil crops such as rapeseed or soybean. In the UK rapeseed represents the greatest potential for HVO production.

Most HVO produced at present is produced from waste vegetable oil sourced from restaurants, chip shops, and industrial food producers. Oil straight from the agricultural industry represents the greatest potential source but it is not being produced commercially because the raw oil is too expensive. After the cost of converting the raw oil to HVO has been included in the process it is simply too expensive to compete with fossil diesel.

Waste vegetable oil on the other hand can often be sourced for free or sourced already treated for a small price (The waste oil must be treated before conversion to HVO to remove impurities). The result is that HVO produced from waste vegetable oil can compete with fossil diesel in terms of pricing.

2. CURRENT FUEL COST AND USAGE

As shown in Table 1 below there are currently three types of bulk fuel securely stored at Kimberley Depot.

Table 1: Fuel and quantities stored

Fuel	Litres stored on site	Vehicles used
DERV	23,000	All road going vehicles such as Refuse Collection Vehicles, Pick-ups and Vans.
Gas Oil (rebated red diesel)	3,600	All off road vehicles including mowers and secondary engines used in road sweepers (the use of Gas Oil in secondary engines will not be permitted from April 2022, at that point DERV will be used)
Petrol	3,600	Used in mowers and hand held equipment such as strimmer's, leaf blowers.

All of the above fuels are dispensed through electrical fuel pumps and managed through a fuel management system using vehicle ID fobs and driver identification PIN numbers. The system is audited on a regular basis.

At the time of writing this report the full year totals for the amount of fuel used in 2021/22 was not available. Therefore, the totals used in 2020/21 have been used as the baseline figure for calculating any costs associated with a transition to HVO. The amount of fuel used in 2021/22 will be comparable to the amounts used in 2020/21, so any associated costs will be relative.

The amounts of fuel used in 2020/21, together with the associated average cost, is shown in Table 2.

Table 2: Amount of fuel used in 2020/21 and the associated cost

Fuel	Litres	Cost per litre	Cost
DERV	303,908	£1.27	£385,963
Gas Oil (Red Diesel)	4,216	£0.59	£2,487
Petrol	10,210	£1.10	£11,231

The cost of HVO is currently around £15p per litre more expensive than DERV.

3. VEHICLES COMPATIBLE WITH HVO

The Council currently operates 18 Refuse Collection Vehicles all of which can operate effectively on HVO with no conversion requirements and very little difference in maintenance costs. Rushcliffe Borough Council are currently operating two Refuse Collection Vehicles on HVO through a trial programme and early results are proving positive with no issues.

The smaller vans and pick-ups within the fleet are only compatible with HVO where the year of manufacture is from 2019 onwards. This is due to manufacturers engine specifications and there are no retro fit conversion systems available. Out of a fleet of 51 vans and pick-ups, only 15 vehicles are currently compatible with HVO.

As shown in Table 3, out of a fleet of 83 combustion engine vehicles a total of 34 vehicles (41% of the fleet) would be suitable for the use of HVO. This figure will increase annually in line with the vehicle capital replacement programme.

Table 3: Vehicles compatible with HVO

Vehicles	Number in Fleet	Number Compatible with HVO
Refuse Collection Vehicles	18	18
Channel sweepers	2	0
Pavement Sweepers	2	1
Flat back Transits (pick up)	18	7
Transit Vans	33	8
Small vans	8	All electric. Reduced DERV consumption but will increase scope 2 emissions.
Tractors	2	0
Total number of vehicles	83	34

HVO works more effectively on the hotter engine operating vehicles and equipment. This technology is fitted on the newer vehicles which have Euro 6 specification engines. Most plant and equipment (operated in Grounds Maintenance) have Euro 4 or Euro 5 engines and are therefore not suitable for HVO at this time.

The differences in the engines relates to the legal emissions standards produced from the engine. Table 4 below shows the differences between the engines.

Table 4: Different engine types¹

Engine Type	Description
Euro 6 implemented 2015	The sixth and current incarnation of the Euro emissions standard was introduced on most new registrations in September 2015. For diesels, the permitted level of NOx has been reduced from 0.18g/km in Euro 5 to 0.08g/km.

¹ <https://www.rac.co.uk/drive/advice/emissions/euro-emissions-standards/>

Engine Type	Description
	<p>To meet the new targets, some carmakers have introduced Selective Catalytic Reduction (SCR), in which a liquid-reductant agent is injected through a catalyst into the exhaust of a diesel vehicle. A chemical reaction converts the nitrogen oxide into harmless water and nitrogen, which are expelled through the exhaust pipe.</p> <p>The alternative method of meeting Euro 6 standards is Exhaust Gas Recirculation (EGR). A portion of the exhaust gas is mixed with intake air to lower the burning temperature. The vehicle's ECU controls the EGR in accordance with the engine load or speed.</p>
Euro 5 implemented 2011	Euro 5 saw the introduction of particulate filters (DPFs) for diesel vehicles, along with lower limits across the board. For type approvals from September 2011 and new cars from January 2013, diesel vehicles were subject to a new limit on particulate numbers. DPFs capture 99% of all particulate matter and are fitted to every new diesel car. Cars meeting Euro 5 standards emit the equivalent of one grain of sand per kilometre driven.
Euro 4 (implemented 2006)	Reduction on emissions

4. COSTS ASSOCIATED WITH TRANSITIONING TO HVO

As HVO is stored in line with DERV and Gas Oil regulations, the Council has the option to store and issue HVO using the current depot bulk fuel system at no additional cost to the fuel management system. However, due to some of the vans and pick up vehicles not being compatible with HVO the Council would still have to store DERV on site.

In order to accommodate HVO within the existing fuel storage structure changes would be required to the current set up. To operate the Councils fleet effectively on HVO, it is proposed that HVO is stored in the main DERV fuel tank (23,000) for use by the Refuse Collection Vehicles and compatible vans. A photograph showing the DERV tank is shown in **appendix 1**.

The current Gas Oil tank (Red Diesel) would be used to store DERV which will be used by none HVO compliant vehicles. A photograph showing Gas Oil storage is shown in **appendix 2**.

The removal of the Gas Oil storage facility from site would require current vehicles operating on Gas Oil to run on DERV. Operationally this would not be an issue as both fuels are the same with Gas Oil having a red dye to identify rebated fuel. However, there would be an associated cost due to the price difference between the two products.

New regulations came into force in April 2022 regarding the use of rebated fuel (Gas Oil) and fewer vehicles will be permitted to use it. The Council will still be able to continue to use the rebated fuel in mowing equipment as these operations are recognised under the horticultural derogation exemption. However, given the low amount of Gas Oil used, in comparative terms, any investment in terms of additional tanks, pumps and management equipment needed to continue to use Gas Oil is not considered cost effective. It is considered that the most appropriate option would be to cease the use of Gas Oil with all Grounds Maintenance equipment using DERV.

Table 5 below shows the amount of DERV used in 2020/21 by the vehicles which are compatible with converting to HVO.

Table 5: Litres of DERV used in 2020/21 by HVO compatible vehicles

Vehicles compatible with using HVO	Litres of DERV used in 2020/21
Refuse Collection Vehicles	222,296
Flat back Transits (pick up)	9,547
Transit Vans	7,273
Pavement Sweepers	1,326
Total	240,442

Whilst only 34 vehicles (41%) can operate on HVO these vehicles equate for 79% (240,442/303,908 litres x 100) of the overall total DERV used each year (based on 2020/21 figures). Based on the fuel and costs for 2020/21, the additional cost and CO₂ savings associated with a transition to HVO is shown in Tables 6 and 7 respectively.

Table 6: Cost associated with transitioning to HVO

Fuel	Litres used per annum	Average pence per litre difference	Additional cost per annum
HVO (instead of DERV)	240,442	+0.15p	£36,066
DERV (instead of Gas Oil)	4,216	+0.68p	£2,866
Total	308,124		£38,952

Based on 2020/21 figures the total additional cost of transitioning to HVO will be £38,952. It should be noted that this figure will increase each year as the vehicles are replaced through the capital programme.

Table 7: Potential CO₂ savings from transition to HVO based on 2020/21 fuel usage

Fuel Type	tCO ₂ e
Current fuel usage (DERV, Gas Oil and Petrol)	810
After transition to HVO (HVO, DERV and Petrol)	204
Saving per annum	606 (74.8%)

Based on the amount of fuel used in 2020/21 transitioning to HVO would result in 204 tCO₂e being produced. This equates to a 74.8% reduction in carbon emissions from the Councils fleet.

4.1 Sourcing HVO

HVO can be purchased through the existing ESPO Certas Fuels framework agreement for fuels, currently used by the Nottinghamshire consortium. The framework runs until 30 September 2022 and will be renewed at that point by the Nottingham consortium. This ensures a sustainable supply of HVO.

4.2 Risk

The main risks associated with the use of HVO are shown in the Table 8 below together with their mitigation

Table 8: Risk associated with transition to HVO

Risk	Mitigation
Price of HVO Price increases	Request for revision of budgets
Supply of HVO is restricted	DERV and HVO can be mixed so vehicles

Risk	Mitigation
	can revert to using DERV
Causes maintenance issues within the vehicle	Revert back to using DERV

5. MODELLING TO SHOW IMPACT OF HVO USAGE ON THE COUNCILS TOTAL tCO₂e

Given the significant impact and positive contribution to reducing the Council's emissions a transition to HVO is both economically and environmentally viable. Figures 1 and 2 below shows the effect that transitioning to HVO would have on reducing the Council's overall carbon emissions. The data is based on the figures from 2020/21.

Figure 1: tCO₂e for 2020/21

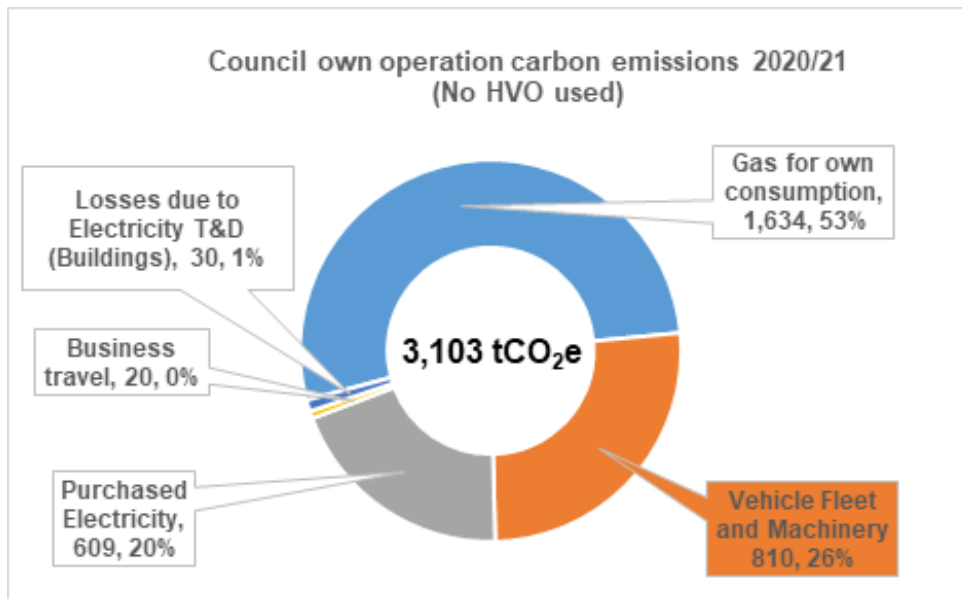
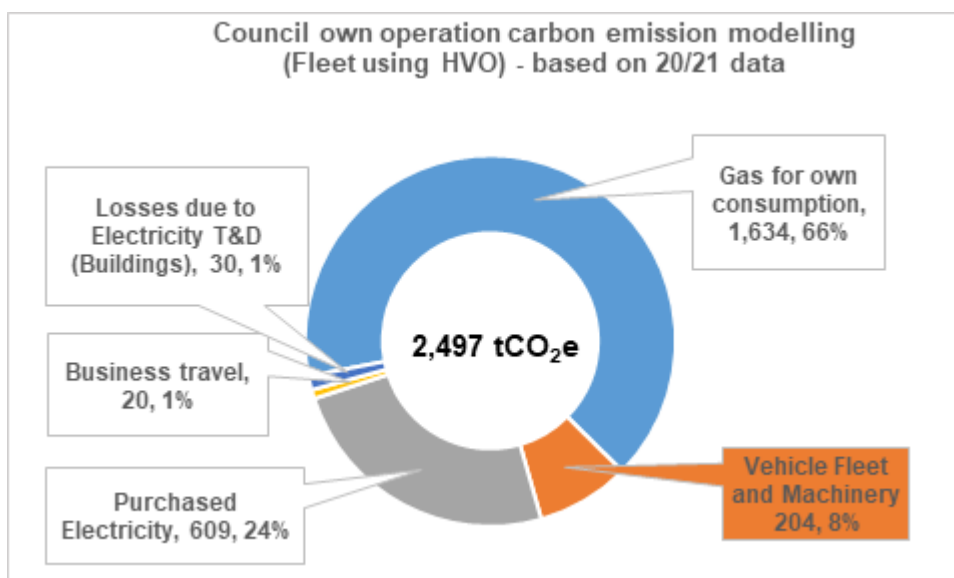


Figure 2: Projected tCO₂e based on transitioning to HVO



As is shown in figures 1 and 2 a transition to HVO at a cost of £38,952 is projected to reduce the Councils carbon emissions by 606 tCO₂e. This equates to a 19.6% reduction in the total Council carbon emissions. Such a transition would set the tone and move the Council in the right direction of travel to becoming carbon neutral by 2027.

Appendix 1

Photograph of DERV storage



Appendix 2

Photograph of Gas Oil Storage



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Report of the Portfolio Holder for Community Safety

DOMESTIC HOMICIDE REVIEW FUNDING1. Purpose of Report

To inform Cabinet of the current funding position for Domestic Homicide Review and request approval for additional funding to be allocated.

2. Recommendation

The Committee is asked to NOTE the current financial position for the delivery of Domestic Homicide Reviews and RESOLVE that additional funding of £5,000, allocated from Revenue Contingencies 2022/23, be approved.

3. Detail

It is a legal requirement for Local Authorities in England and Wales to participate in Domestic Homicide Reviews (DHR's) on behalf of the Secretary of State. A Domestic Homicide Review (DHR) is therefore a statutory process under section 9 of the Domestic Violence, Crime and Adults Act (2004) which commenced on the 13th April 2011.

The Act states that a DHR should be a multi-agency review 'of the circumstances in which the death of a person aged 16 years or over has, or appears to have, resulted from violence, abuse or neglect by:

- a) A person to whom he or she was related with or with whom he or she was or had been in an intimate relationship with, or
- b) A member of the same household as him or herself

A DHR is held with a view to identifying lessons to be learnt from the death and is the responsibility of the Local Community Safety Partnership which covers Broxtowe, Gedling and Rushcliffe and are funded equally by the three Local Authorities.

The financial implication of a standard DHR is currently £8,500 The Strategic Group did not consider a balance of £13,500 sufficient for possible future DHRs in 2022/23.

Due to the nature of DHRs the SNCSP are unable to anticipate the level of funding required to support these so they request funding only when it becomes apparent that the balance is unlikely to meet demand. The last funding request was made in 2018/19.

Annual Income/Expenditure

YEAR	INCOME	EXPENDITURE	COMMITTED	BALANCE
2017/18	35,700	3,700		32,000
2018/19	15,000	8,500		38,500
2019/20	13,000	11,000		40,500
2020/21		2,000		38,500
2021/22		8,000		30,500
2022/23			17,000	13,500
TOTAL	63,700	33,200	17,000	13,500

Current DHR Breakdown

OPERATION	COMMITTED	SPEND	BALANCE
HARLEM (Rushcliffe)	8,000	2,000	6,000
HIGHLAND (Broxtowe)	8,500	4,000	4,500
HYPERION (Broxtowe)	8,500	2,000	6,500
TOTAL	25,000	8,000	17,000

4. Financial Implications

The comments from the Head of Finance Services were as follows:

There is currently no provision within the revenue budget for the additional cost of Domestic Homicide Reviews. If Members were minded to support this request, an allocation could be made from 2022/23 Revenue Contingencies of which £25,000 is presently available (subject to any other requests on this agenda).

5. Legal Implications

As detailed within the details of the report.

6. Background Papers

Nil.

Report of the Leader of the Council

CABINET WORK PROGRAMME

1. Purpose of Report

Cabinet is asked to approve its Work Programme, including potential key decisions that will help to achieve the Council’s key priorities and associated objectives.

2. Recommendation

Cabinet is asked, that the Work Programme, including key decisions, be approved.

3. Detail

The Work Programme for future meetings is set out below. Key decisions are marked with an asterisk*.

21 June 2022	<ul style="list-style-type: none"> • Lifeline Policy • Permission to consult on review/renewal of PSPO’s • Bramcote Leisure Centre Feasibility Study * • Domestic Homicide Review Additional Funding Request • Safeguarding Children Policy Update • Safeguarding Adult Policy Update • Food Service Plan • Learning and Development Plan • Apprentice Strategy • Economic Growth and Regeneration Strategy • Anti -Social Behaviour Policy • Evening Car Parking Charges * • Peer Review • Approval of Levelling Up Bid Submissions
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19 July 2022	<ul style="list-style-type: none"> • Housing Income Policies • Irrecoverable Arrears • Statement of Accounts Update and Outturn Position 2021/22 • Treasury Management Annual Report 2021/22 • Grants to Voluntary and Community Organisations • Grant Aid – Citizen’s Advice Broxtowe • Waste Strategy • Environmental Enforcement • Decarbonisation of the Fleet • Air Quality Status report • HMO Policy Special Planning Document
13 September 2022	<ul style="list-style-type: none"> • Housing Furniture Scheme • Modern Slavery Statement • Child Poverty Action Plan • Capital Programme Update 2022/23 • Revenue Budget Variations 2022/23 • Workforce Profile • Dog Policy Review
4 October 2022	<ul style="list-style-type: none"> • Irrecoverable Arrears • Medium Term Financial Strategy and Business Strategy • Budget Consultation 2022/23 • Grants to Voluntary and Community Organisations • Wellbeing Strategy • House Building Delivery Plan

4. Background Papers

Nil.

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